



TRINCOMALEE CAMPUS OF THE EASTERN UNIVERSITY, SRI LANKA

Registration of Suppliers and Contractors for 2027

Applications are invited from Government Establishments, Co-operative Societies, manufacturers, Reputed Suppliers, Local Agents, Dealers and Contractors who wish to register themselves with the **Trincomalee Campus of the Eastern University, Sri Lanka** for the supply of goods, provision of services and execution of works required by the Campus for the **year 2027**.

Categories

1. Stationery and Office Consumables

- 1.1. Photocopy papers, computer stationery, typing sheets, roneo papers, file covers, CR registers, envelopes, printing papers, carbon papers, brown paper, ruled paper, notebooks, drawing paper, papers for Braille typewriters and other paper products.
- 1.2. Paper pins, paper clips, staplers, stapler pins, ballpoint pen, pencils, chalk, paperweight, ink pads, pad ink, Calculator, white board, writing materials and other desk stationery.
- 1.3. Duplicating ink, master rolls, photocopy toners, printing toners, computer printer ribbon, typing ribbon, fax toner, fax cartridge (electronic typewriter/ manual typewriter), other printing/photocopy consumables.

2. ICT, Computer, Network Equipment and Office Equipment

- 2.1. Photocopy machine, communication equipment, fax machine, copy printers other general office equipment.
- 2.2. Network equipment, network accessories and structured network components.
- 2.3. Desktop computers, laptop computers and other computer equipment.
- 2.4. Computer printers, scanners, UPS systems and related peripheral equipment.
- 2.5. Computer software, licensed software and related ICT solutions.
- 2.6. Computer hardware, storage devices and other computer accessories.
- 2.7. Office bags, briefcases and related office accessories.
- 2.8. Push bicycles.
- 2.9. Book binding equipment.

3. Books, Periodicals and Publications

- 3.1. Books, journals, periodicals, magazines and other publications.

4. Office Furniture- Wooden/ Steel/Plastic

- 4.1. Filing cabinets, steel cupboards, office table, executive table, executive chairs, computer chairs, computer tables, lecture hall chairs, glass fronted almirah. Bookshelves, book rack, plastic table, plastic chairs, foldable exam tables and other office furniture.
- 4.2. Iron safe, petty cash box related storage/security furniture.
- 4.3. Canteen tables and chairs.

5. Hostel Furniture (Wooden/Steel/Plastic)

- 5.1. Bunk beds and single beds.
- 5.2. Bedside cupboards and other hostel storage furniture.
- 5.3. Study tables and chairs.
- 5.4. Mattresses and mattress covers.
- 5.5. Clothes racks, hangers and related items.
- 5.6. Dressing tables and mirrors.

6. Audio-Visual, Communication and Teaching Equipment

- 6.1. Multimedia projectors, overhead projectors and presentation equipment.
- 6.2. Smart Boards, interactive displays and other teaching/interactive equipment.
- 6.3. Braille typewriters and other specialized teaching/accessibility equipment.
- 6.4. Video conferencing systems and related communication equipment.
- 6.5. Public Address (PA) systems, amplifiers, speakers and related equipment.
- 6.6. FM microphones and clip-on microphones (collar microphone), microphone stands and podium microphone.
- 6.7. Televisions, cameras, video cameras, voice recorders and related audio-visual equipment.
- 6.8. Headphones and other audio equipment.
- 6.9. Musical instruments and related equipment.

7. Electrical Goods and Appliances

- 7.1. Deep freezers, refrigerators.
- 7.2. Air conditioners and related electrical appliances.
- 7.3. Water dispensers and related equipments.
- 7.4. Fans, electric irons, clocks and similar electrical appliances.
- 7.5. Torchlights.
- 7.6. Bulbs, Street lamps, LED lamps, wires, cables, switches, plug tops, holders and other electrical accessories.
- 7.7. Solar lighting systems and related lighting equipment.

8. Laboratory Chemicals, Glassware and Consumables

- 8.1. Laboratory chemicals and reagents.
- 8.2. Laboratory glassware.
- 8.3. Laboratory consumables and related materials.

9. Laboratory Equipment and Instrument

- 9.1. Microscopes and microscopy equipment.
- 9.2. Medical and laboratory equipment.
- 9.3. Other laboratory instruments and equipment.

10. Food, Beverage and Catering Services

- 10.1. Catering services for meetings, seminars, workshops and other official functions.
- 10.2. Cooked meals, meal packs, food parcels and similar food supplies.
- 10.3. Short eats, snacks and refreshments.
- 10.4. Bottled drinking water, soft drinks and other beverages.

11. Supply of Fuel, Gas and Lubricants

- 11.1. Diesel, petrol, kerosene oil, engine oil.
- 11.2. LPG Gas refilling/replacement and related services.

12. Motor Vehicles Spare Parts

- 12.1. Vehicle, motor bicycle batteries.

- 12.2. Tires and tubes.
- 12.3. Vehicle equipment and accessories.

13. Hardware and Plumbing Items

- 13.1. Steel box bar, GI Pipe, GI sheets, wire nails, bolts and nuts, screws, wheelbarrows, crowbars, , barbed wire, etc.
- 13.2. Hand tools, Electric hammer, Electric Hand Driller and other general maintenance tools.
- 13.3. Plywood sheets, PVC doors and other related materials.
- 13.4. PVC pipes, fittings, taps, valves, ball valves and other plumbing materials.
- 13.5. Water tanks and related plumbing items.

14. Janitorial and Cleaning Supplies

- 14.1. Tile cleaners, cleaning chemicals, soaps, air fresheners and other cleaning materials.
- 14.2. Mops, wipers and related cleaning equipment.
- 14.3. Brooms, ekel brooms, coir products, rugs, brushes and other janitorial items.

15. Building and Construction Materials

- 15.1. Asbestos sheets and other roofing materials.
- 15.2. Timbers and sawn timber.
- 15.3. Bricks, sands, rubble, metal and lime, gravel and other aggregates.
- 15.4. Cement and cement-related materials.
- 15.5. Tiles and related materials.
- 15.6. Glass and glazing materials.
- 15.7. Hume pipes and other construction pipes.
- 15.8. Paints and painting materials.
- 15.9. Concrete fence posts and other construction materials.

16. Kitchen and Canteen Equipment, Utensils and Furniture

- 16.1. Kitchen utensils and equipment.
- 16.2. Food warmers and related kitchen equipment.
- 16.3. Rice Cooker, LPG Gas Cylinder, Gas Cooker and Accessories etc.
- 16.4. Canteen cupboard, showcases and related furniture.

17. Uniforms, Clothing, Safety and Protective Items

- 17.1. Shirting materials, suiting materials, sarees and other Security uniform Accessories (Cap, Name Batch ect.).
- 17.2. Raincoats, umbrellas and other rainwear.
- 17.3. Gumboots, safety boots, shoes, socks and other footwear.
- 17.4. Safety and protective clothing and equipment.
- 17.5. Convocation scrolls barrels, Cloaks, convocation-related clothing and ceremonial items.
- 17.6. Tailoring materials and related clothing requirements.

18. Sports Goods

- 18.1. Sports goods and Sports equipment and related items.
- 18.2. Sportswear.

19. Pharmaceuticals and Drugs

- 19.1. Pharmaceuticals and drugs- western and medical Equipment.
- 19.2. Pharmaceuticals and drugs- eastern (Ayurveda, herbal, etc.).

20. Security and Fire Safety Equipment

- 20.1. CCTV cameras and CCTV surveillance systems.
- 20.2. Fingerprint machines, access control systems and attendance/access monitoring equipment.

- 20.3. Fire extinguishers, fire safety equipment, refilling services and related accessories.
- 20.4. Fire alarm systems and other fire protection equipment.
- 20.5. Walkie Talkie, Hidden Camera Other security and safety equipment.

21. Repair and Maintenance Service

- 21.1. Repair and maintenance of office equipment and calculators.
- 21.2. Repair and maintenance of wooden furniture.
- 21.3. Repair and maintenance of photocopy machine, fax machine, copy printer, etc.
- 21.4. Repair and maintenance of computers, monitors, printers, scanners and UPS and ICT equipment.
- 21.5. Repair and maintenance of refrigerators, deep freezers and air conditioners.
- 21.6. Repair and maintenance of overhead projectors and multimedia projectors.
- 21.7. Repair and maintenance of television, DVD players and audio-visual equipment.
- 21.8. Repair and maintenance of laboratory equipment.
- 21.9. Repair and maintenance of medical laboratory equipment.
- 21.10. Repair and maintenance of pedestal, ceiling and wall fans.
- 21.11. Repair and maintenance of water pumps.
- 21.12. Repair and maintenance service of Generators.
- 21.13. Repair and maintenance service of elevator.

22. Motor Vehicles Repair and Servicing.

- 22.1. Repairs to motor vehicles (bus, car, van, double cabs, tractors (two-wheeler and four-wheeler) motor bicycles and three-wheelers, scooters, etc.).
- 22.2. Air conditioning, auto electrical, tinkering, painting, engine and other motor vehicle repairs.
- 22.3. General servicing of motor vehicles.
- 22.4. Repair, replacement and fitting of vehicle seats and seat covers.

23. Printing, Binding and Signage Services

- 23.1. Printing of magazines, journals, registers.
- 23.2. Book bindings.
- 23.3. Printing of envelopes, file covers, and forms.
- 23.4. Printing of official identity cards, students' identity cards, etc.
- 23.5. Digital name board printing.
- 23.6. Printing of banners.
- 23.7. Printing of T-Shirts.
- 23.8. Printing on cups, plates, water glasses and similar items.
- 23.9. Date stamp, rubber stamp, plastic name board and related items.

24. Procurement of Works

- 24.1. Construction of buildings and other structures.
- 24.2. Rehabilitation and improvement of building and other structures.
- 24.3. Supply, installation and commissioning of LAN/network infrastructure and related ICT works.
- 24.4. Landscaping.
- 24.5. Installation of street lamp and maintenance.
- 24.6. Fitting of curtain items and floor carpeting and interior decoration.

25. Transport and Equipment Hiring Services

- 25.1. Hiring of vehicles for transport of goods.
- 25.2. Hiring of vehicle for transport of passengers.
- 25.3. Hiring of vehicle for transport of cadavers.

- 25.4. Hiring of construction equipment, including excavators, backhoe loaders, motor graders and similar equipment.
- 25.5. Hiring of huts.
- 25.6. Hiring of sound system.
- 25.7. Hiring of photography and videography services.
- 25.8. Hiring of canopies and sheds.

26. Procurement of Air Travels

- 26.1. Booking of air travels.

27. Accommodation Facilities

- 27.1. Accommodation facilities for students/teachers and guests (Colombo, Nugegoda, Kandy, Nuwara Eliya, Hambantota, Kataragama, Badulla, Jaffna, Batticaloa and Galle).
- 27.2. Accommodation at Trincomalee region.
- 27.3. Hiring/rental of halls, buildings, houses and other suitable venues in the Trincomalee region.

28. Other Services

- 28.1. Laundry and laundering services.
- 28.2. Repair and re-ratting of chairs and related furniture services.
- 28.3. Janitorial and cleaning services.
- 28.4. Gully services.
- 28.5. Supplying of skilled and unskilled labourers.
- 28.6. Cutting, pruning and removal of trees and related services.
- 28.7. Polishing of wooden furniture.
- 28.8. Clearance of Imported cargo.
- 28.9. Tailoring services.
- 28.10. Vehicle insurance.
- 28.11. Aluminum Fittings & Supplies (Aluminum Partition, Notice Board etc.).

29. Gardening and Landscaping Supplies and Services

- 29.1. Gardening and landscaping services.
- 29.2. Supply of flowers, plants, flower pots, planters and other gardening materials.
- 29.3. Plant maintenance and other gardening-related services.

TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR REGISTRATION OF SUPPLIERS AND CONTRACTORS 2027

1. Submission of Application

Applications must be completed in accordance with the specimen form provided below and submitted via registered post. The envelope must be clearly marked with "**Registration of Suppliers and Contractors 2027**" in the top left-hand corner.

2. Non-Refundable Registration Fee

- 2.1. A non-refundable registration fee of LKR 1,000.00 per main category is applicable. Payment should be made by **Bank Draft** payable to "**The Assistant Bursar, Trincomalee Campus of the Eastern University, Sri Lanka**". The original bank

draft must be submitted along with the application. For applications covering multiple categories, the relevant non-refundable registration fee should be paid accordingly. (e.g., 5 Main Categories x LKR 1,000 = LKR 5,000)

2.2. Alternatively, the non-refundable fee of LKR 1,000.00 per main category shall be deposited in favour of " **The Assistant Bursar, Trincomalee Campus of the Eastern University, Sri Lanka** ", into Current Account No: -066100172390446 at any branch of People's Bank, Narration should be "**Registration of Suppliers and Contractors - 2027**" on the bank slip. The original bank draft or the original deposit slip must be attached to the application. Applications without this evidence of payment will be rejected.

3. **Business Registration**

Applicants must possess a valid **Business Registration Certificate** and **Revenue License** issued by the relevant local authority. Certified copies of these documents must accompany the application.

4. **Limited Liability Companies**

Companies registered as Limited Companies shall submit a certified copy of the **Certificate of Incorporation** together with the application.

5. **Authorized Agents for Overseas Suppliers**

If the organization operates as a sole agent for an overseas manufacturer or supplier, an **Authorization Letter** from the principal must be attached.

6. **Experience Requirement**

The organization must have a minimum of three years of experience in supplying the relevant goods, services, or works. Appropriate documentary evidence should be submitted where applicable. However, the Trincomalee Campus, Eastern University, Sri Lanka reserves the right to consider applicants with less than three years of experience.

7. **Construction Contracts**

For applicants involved in construction contracts, a certified copy of the **CIDA Registration Certificate** must be attached.

8. **Credit Facility**

All suppliers must agree to provide a credit facility of at least one month.

9. **VAT Registration**

A copy of the **VAT Registration Certificate** or, if applicable, a **VAT Exemption Certificate** issued by the Commissioner General of Inland Revenue must be submitted with the application.

10. **Incomplete Applications**

Applications that are incomplete or lack the required supporting documents will not be considered

11. Notification of Acceptance

Successful applicants will be notified of their acceptance via email.

12. University Rights

The Trincomalee Campus, Eastern University, Sri Lanka reserves the right to invite quotations from suppliers and contractors not registered under this process. Additionally, it may make inquiries with non-registered suppliers. Registered suppliers who consistently fail to respond to quotation requests, or who fail to deliver goods or services as per order specifications or timelines, will be removed from the list of registered suppliers without prior notice.

13. Clarifications

For any clarifications, please contact the **Assistant Bursar (Supplies)** at Trincomalee Campus-EUSL via telephone on 026-2227421.

14. Closing Date

The deadline for the submission of applications is **19 November 2026**.

15. Address for Submission

All applications must be addressed to **Assistant Bursar, Trincomalee Campus, Konesapuri, Nilaveli, Trincomalee**, and be sent via registered post.

Note: This advertisement and application form can be downloaded from the University Web Site
<http://www.tc.esn.ac.lk>

**Rector,
Trincomalee Campus,
EUSL.**

Supplier Registration Form for the Year 2027		
TRINCOMALEE CAMPUS OF THE EASTERN UNIVERSITY, SRI LANKA		
ESTABLISHMENT INFORMATION (GENERAL)		
01	Name of Establishment (Legal Name): - *	
02	Business Address: - *	
03	Contact Name: - *	
04	Telephone Number: - *	
05	Fax Number: -	
06	E-mail Address: - *	
07	Web Address: -	
08	Business Registration Number * (Please attached Certified Copy of Business Registration): -	
09	VAT Registration Number: -	
10	CIDA Registration Number: -	

* : - Compulsory

Mark Your Goods/Services/Civil Works Offered		
11	Category Number (s) – (tick (√) in the relevant box below)	
	01.	Stationery and Office Consumables
	1.1	Photocopy papers, computer stationery, typing sheets, roneo papers, file covers, CR registers, envelopes, printing papers, carbon papers, brown paper, ruled paper, notebooks, drawing paper, papers for Braille typewriters and other paper products.
	1.2	Paper pins, paper clips, staplers, stapler pins, ballpoint pen, pencils, chalk, paperweight, ink pads, pad ink, Calculator, white board, writing materials and other desk stationery.
	1.3	Duplicating ink, master rolls, photocopy toners, printing toners, computer printer ribbon, typing ribbon, fax toner, fax cartridge (electronic typewriter/ manual typewriter), other printing/photocopy consumables.
	02	ICT, Computer, Network Equipment and Office Equipment
	2.1	Photocopy machine, communication equipment, fax machine, copy printers' other general office equipment.
	2.2	Network equipment, network accessories and structured network components.
	2.3	Desktop computers, laptop computers and other computer equipment.
	2.4	Computer printers, scanners, UPS systems and related peripheral equipment.
	2.5	Computer software, licensed software and related ICT solutions.
	2.6	Computer hardware, storage devices and other computer accessories.
	2.7	Office bags, briefcases and related office accessories.
	2.8	Push bicycles.
2.9	Book binding equipment.	

03	Books, Periodicals and Publications	
3.1	Books, journals, periodicals, magazines and other publications.	
04	Office Furniture- Wooden/ Steel/Plastic	
4.1	Filing cabinets, steel cupboards, office table, executive table, executive chairs, computer chairs, computer tables, lecture hall chairs, glass fronted almirah. Bookshelves, book rack, plastic table, plastic chairs, foldable exam tables and other office furniture.	
4.2	Iron safe, petty cash box related storage/security furniture.	
4.3	Canteen tables and chairs.	
05	Hostel Furniture (Wooden/Steel/Plastic)	
5.1	Bunk beds and single beds.	
5.2	Bedside cupboards and other hostel storage furniture.	
5.3	Study tables and chairs.	
5.4	Mattresses and mattress cover.	
5.5	Clothes racks, hangers and related items.	
5.6	Dressing tables and mirrors.	
06	Audio-Visual, Communication and Teaching Equipment	
6.1	Multimedia projectors, overhead projectors and presentation equipment.	
6.2	Smart Boards, interactive displays and other teaching/interactive equipment.	
6.3	Braille typewriters and other specialized teaching/accessibility equipment.	
6.4	Video conferencing systems and related communication equipment.	
6.5	Public Address (PA) systems, amplifiers, speakers and related equipment.	
6.6	FM microphones and clip-on microphones (collar microphone), microphone stands and podium microphone.	
6.7	Televisions, cameras, video cameras, voice recorders and related audio-visual equipment.	
6.8	Headphones and other audio equipment.	
6.9	Musical instruments and related equipment.	
07	Electrical Goods and Appliances	
7.1	Deep freezers, refrigerators.	
7.2	Air conditioners and related electrical appliances.	
7.3	Water dispensers and related equipments.	
7.4	Fans, electric irons, clocks and similar electrical appliances.	
7.5	Torchlights.	
7.6	Bulbs, Street lamps, LED lamps, wires, cables, switches, plug tops, holders and other electrical accessories.	
7.7	Solar lighting systems and related lighting equipment.	
08	Laboratory Chemicals, Glassware and Consumables	
8.1	Laboratory chemicals and reagents.	
8.2	Laboratory glassware.	
8.3	Laboratory consumables and related materials.	
09	Laboratory Equipment and Instrument	
9.1	Microscopes and microscopy equipment.	
9.2	Medical and laboratory equipment.	
9.3	Other laboratory instruments and equipment.	
10	Food, Beverage and Catering Services	

10.1	Catering services for meetings, seminars, workshops and other official functions.	
10.2	Cooked meals, meal packs, food parcels and similar food supplies.	
10.3	Short eats, snacks and refreshments.	
10.4	Bottled drinking water, soft drinks and other beverages.	
11	Supply of Fuel, Gas and Lubricants	
11.1	Diesel, petrol, kerosene oil, engine oil.	
11.2	LPG Gas refilling/replacement and related services.	
12	Motor Vehicles Spare Parts	
12.1	Vehicle, motor bicycle batteries.	
12.2	Tires and tubes.	
12.3	Vehicle equipment and accessories.	
13	Hardware and Plumbing Items	
13.1	Steel box bar, GI pipe, GI sheets, wire nails, bolts and nuts, screws, wheelbarrows, crowbars barbed wire, etc.	
13.2	Hand tools, Electric hammer, Electric Hand Driller and other general maintenance tools.	
13.3	Plywood sheets, PVC doors and other related materials.	
13.4	PVC pipes, fittings, taps, valves, ball valves and other plumbing materials.	
13.5	Water tanks and related plumbing items.	
14	Janitorial and Cleaning Supplies	
14.1	Tile cleaners, cleaning chemicals, soaps, air fresheners and other cleaning materials.	
14.2	Mops, wipers and related cleaning equipment.	
14.3	Brooms, ekel brooms, coir products, rugs, brushes and other janitorial items.	
15	Building and Construction Materials	
15.1	Asbestos sheets and other roofing materials.	
15.2	Timbers and sawn timber.	
15.3	Bricks, sands, rubble, metal and lime, gravel and other aggregates.	
15.4	Cement and cement-related materials.	
15.5	Tiles and related materials.	
15.6	Glass and glazing materials.	
15.7	Hume pipes and other construction pipes.	
15.8	Paints and painting materials.	
15.9	Concrete fence posts and other construction materials.	
16	Kitchen and Canteen Equipment, Utensils and Furniture	
16.1	Kitchen utensils and equipment.	
16.2	Food warmers and related kitchen equipment.	
16.3	Rice Cooker, LPG Gas Cylinder, Gas Cooker and Accessories etc.	
16.4	Canteen cupboard, showcases and related furniture.	
17	Uniforms, Clothing, Safety and Protective Items	
17.1	Shirting materials, suiting materials, sarees and other Security uniform Accessories (Cap, Name Batch etc.)	
17.2	Raincoats, umbrellas and other rainwear.	
17.3	Gumboots, safety boots, shoes, socks and other footwear.	
17.4	Safety and protective clothing and equipment.	

17.5	Convocation scrolls barrels, Cloaks, convocation-related clothing and ceremonial items.	
17.6	Tailoring materials and related clothing requirements.	
18	Sports Goods	
18.1	Sports goods and Sports equipment and related items.	
18.2	Sportswear.	
19	Pharmaceuticals and Drugs	
19.1	Pharmaceuticals and drugs- western and medical Equipment.	
19.2	Pharmaceuticals and drugs- eastern (Ayurveda, herbal, etc.).	
20	Security and Fire Safety Equipment	
20.1	CCTV cameras and CCTV surveillance systems.	
20.2	Fingerprint machines, access control systems and attendance/access monitoring equipment.	
20.3	Fire extinguishers, fire safety equipment, refilling services and related accessories.	
20.4	Fire alarm systems and other fire protection equipment.	
20.5	Walkie Talkie, Hidden Camera Other security and safety equipment.	
21	Repair and Maintenance Service	
21.1	Repair and maintenance of office equipment and calculators.	
21.2	Repair and maintenance of wooden furniture.	
21.3	Repair and maintenance of photocopy machine, fax machine, copy printer, etc.	
21.4	Repair and maintenance of computers, monitors, printers, scanners and UPS and ICT equipment.	
21.5	Repair and maintenance of refrigerators, deep freezers and air conditioners.	
21.6	Repair and maintenance of overhead projectors and multimedia projectors.	
21.7	Repair and maintenance of television, DVD players and audio-visual equipment.	
21.8	Repair and maintenance of laboratory equipment.	
21.9	Repair and maintenance of medical laboratory equipment.	
21.10	Repair and maintenance of pedestal, ceiling and wall fans.	
21.11	Repair and maintenance of water pumps.	
21.12	Repair and maintenance Service of Generators.	
21.13	Repair and maintenance Service of elevator.	
22	Motor Vehicles Repair and Servicing	
22.1	Repairs to motor vehicles (bus, car, van, double cabs, tractors (two-wheeler and four-wheeler) motor bicycles and three-wheelers, scooters, etc.).	
22.2	Air conditioning, auto electrical, tinkering, painting, engine and other motor vehicle repairs	
22.3	General servicing of motor vehicles.	
22.4	Repair, replacement and fitting of vehicle seats and seat covers.	
23	Printing, Binding and Signage Services	
23.1	Printing of magazines, journals, registers.	
23.2	Book bindings.	
23.3	Printing of envelopes, file covers, and forms.	
23.4	Printing of official identity cards, students' identity cards, etc.	
23.5	Digital name board printing.	
23.6	Printing of banners.	
23.7	Printing of T-Shirts.	

23.8	Printing on cups, plates, water glasses and similar items.	
23.9	Date stamp, rubber stamp, plastic name board and related items.	
24	Procurement of Works	
24.1	Construction of buildings and other structures.	
24.2	Rehabilitation and improvement of building and other structures.	
24.3	Supply, installation and commissioning of LAN/network infrastructure and related ICT works.	
24.4	Landscaping.	
24.5	Installation of street lamp and maintenance.	
24.6	Fitting of curtain items and floor carpeting and interior decoration.	
25	Transport and Equipment Hiring Services	
25.1	Hiring of vehicles for transport of goods.	
25.2	Hiring of vehicle for transport of passengers.	
25.3	Hiring of vehicle for transport of cadavers.	
25.4	Hiring of construction equipment, including excavators, backhoe loaders, motor graders and similar equipment.	
25.5	Hiring of huts.	
25.6	Hiring of sound system.	
25.7	Hiring of photography and videography services.	
25.8	Hiring of canopies and sheds.	
26	Procurement of Air Travels	
26.1	Booking of air travels	
27	Accommodation Facilities	
27.1	Accommodation facilities for students/teachers and guests (Colombo, Nugegoda, Kandy, Nuwara Eliya, Hambantota, Kataragama, Badulla, Jaffna, Batticaloa and Galle).	
27.2	Accommodation at Trincomalee region.	
27.3	Hiring/rental of halls, buildings, houses and other suitable venues in the Trincomalee region.	
28	Other Services	
28.1	Laundry and laundering services.	
28.2	Repair and re-ratting of chairs and related furniture services.	
28.3	Janitorial and cleaning services.	
28.4	Gully services.	
28.5	Supplying of skilled and unskilled labourers.	
28.6	Cutting, pruning and removal of trees and related services.	
28.7	Polishing of wooden furniture.	
28.8	Clearance of Imported cargo.	
28.9	Tailoring services.	
28.10	Vehicle insurance.	
28.11	Aluminum Fittings & Supplies (Aluminum Partition, Notice Board etc.).	
29	Gardening and Landscaping Supplies and Services	
29.1	Gardening and landscaping services.	
29.2	Supply of flowers, plants, flower pots, planters and other gardening materials.	
29.3	Plant maintenance and other gardening-related services.	

12. Nonrefundable registration fee Details (Bank Draft / Cash Deposit)

Type of Deposit	Name of the Bank	(If bank draft) No	Date of Bank Draft / Deposit slip	Amount (Rs.)
Bank Draft				
Cash Deposit Slip				

13. Nature of Business: - (tick (√) in the relevant box below:)

Manufacturer:	☐	Importer:	☐	Authorized Agent:	☐
Wholesaler:	☐	Retailer:	☐	Contractor:	☐
Consultant:	☐	Service Provider	☐	Others	☐

14. Business Type- tick (√) in the relevant box below:

Government:	☐	Co-operative/ Societies:	☐	Sole Proprietor:	☐
Partnership:	☐	Private Limited Company:	☐	Public Limited Company:	☐

15. Bank Details for Fund Transfer *

Beneficiary Account Name	:	
Bank Account Number	:	
Bank Name and Code	:	
Branch Name and Code	:	
Contact Number (Mobile)	:	

Date:.....

.....

**Signature of Applicant
(Official Rubber Stamp)**