

Action Plan 2025



TRINCOMALEE CAMPUS
EASTERN UNIVERSITY, SRI LANKA

EASTERN UNIVERSITY, SRI LANKA

VISION

“World-class knowledge center with excellent teaching-learning and research for enhancement of community well-being”.

MISSION

“Producing abled graduates with moral values and enhancing research culture to achieve a sustainable global, national and regional development by creating local and foreign linkages with optimizing the regional resources”.

TRINCOMALEE CAMPUS

VISION

“World recognized educational and research institute with academic excellence and human values”.

MISSION

“Creating, transforming and dissemination knowledge through teaching, learning and research to fulfill the needs of the dynamic stakeholders and to meet new challenges while upholding the human values for the sustainable development of the region, nation and globe with good governance”.

GOALS AND OBJECTIVES

Goal 1: Producing abled graduates on time with the knowledge and Skills on Technology and Research to cater society's needs.

Objectives:

1.1 To produce responsible and abled graduates on time, through transformation to fulfil the national and global expectations.

➤ **Strategies:**

1.1.1 Enriching the Curricula.

1.1.2. Improving 4Cs of graduates (Creativity, Communication, Collaboration and Critical Thinking).

1.1.3. Enhancing Quality in Operations of UGs and PGs programs.

1.1.4. Introducing New Study programs.

1.1.5. Establishing New Faculties/ Departments.

Goal 2: Enlightening on the Impactful Research by collaborating with global and national experts to address the community issues.

Objectives:

2.1 To enhance the Research capacity of the University and dissemination of knowledge.

➤ **Strategies:**

2.1.1. Deploying Strong Research Policy and Culture.

2.1.2. Enhancing Multidisciplinary Research.

2.1.3. Rewarding researchers for performing high quality research.

2.1.4. Indexing EUSL Journals.

Goal 3: Enhancing the institutional capacity through human and physical resources.

Objectives:

3.1 To create an efficient, effective and self-esteem academic, administrative and supportive workforce.

➤ **Strategies:**

3.1.1. Promoting continuous professional development.

3.1.2. Developing HRD policy.

3.2 To improve infrastructure and other resources in order to strengthen the capacity of the University.

➤ **Strategies:**

3.2.1. Updating Master Plan.

3.2.2. Upgrading the CICT for a reliable advanced Management Information System.

3.2.3. Upgrading/ maintaining/ strengthening teaching- learning facilities.

3.2.4. Improving Sports facilities.

Goal 4: Creating a conducive environment for collaboration with stakeholders to fulfil the socio-economic and cultural needs of the community.

Objectives:

4.1 To create opportunities to enrich the socio-economic, culture and human values of the regional and national community.

➤ **Strategies:**

4.1.1. Developing Mechanisms and Strengthening the University Business Linkage.

4.1.2. Developing Mechanisms and Strengthening the Centre for Industrial Community Linkage.

4.1.3. Strengthening the Centre for External Degree and Extension Courses.

4.1.4. Promoting Innovative Park for Community/ Industry Coordination and Collaboration.

Goal 5: Maintaining a positive value system among the stakeholders and enhancing good governance.

Objectives:

5.1 To promote social harmony in Eastern University, Sri Lanka.

➤ **Strategies:**

5.1.1. Enhancing accountability and transparency.

5.1.2. Creating platforms for the students to showcase their competencies.

5.1.3. Encouraging staff & students to collaborate with external organizations and community.

5.1.4. Empowering and promoting ethnic, social and religious inclusion.

5.1.5. Promoting gender equity and equality among the stakeholders.

Action Plan 2025

Faculty/ Center/ Unit: Faculty of Communication and Business Studies

Goal No	Objective No	Strategy No	Activity No	Activity	Person Responsible	2025				Performance indicators and baseline	Estimated Budget
						Q1	Q2	Q3	Q4		
1	1.1	1.1.1	1.1.1.1	Revising the existing curriculum of Bachelor of Science in Management(General)	Dean, HOD BMS/Coordinator /FQAC						100,000.00
			1.1.1.2	Revising the existing curriculum of Bachelor of Science Honors in Management	Dean, HOD BMS/Coordinator /FQAC						100,000.00
			1.1.1.3	Revising the existing curriculum of Bachelor of Science Honors in Marketing Management	Dean, HOD BMS/Coordinator /FQAC						100,000.00
			1.1.1.4	Revising the existing curriculum of Bachelor of Science Honors in Human Resource Management	Dean, HOD BMS/Coordinator /FQAC						100,000.00
			1.1.1.5	Revising the existing curriculum of Bachelor of Science Honors in Accounting and Finance	Dean, HOD BMS/Coordinator /FQAC						100,000.00
			1.1.1.6	Revising the existing curriculum of curriculum Bachelor of Science Honors in Information Systems	Dean, HOD BMS/Coordinator /FQAC						100,000.00
			1.1.1.7	Obtaining feedback from stakeholders (other than students) once a year	Dean,AR,Coordinator/ FQAC						
			1.1.1.8	Introducing fall back option to degree programmes	Dean,AR,Coordinator FQAC,CDC Coordinator						
			1.1.1.9	Revising curriculum of B.A. in Communication Studies	Dean, Chair/ Faculty Curriculum, Head/ LCS						
			1.1.1.10	Revising curriculum of B.A. in Languages Studies	Dean, Chair/ Faculty Curriculum, Head/ LCS						100,000.00
			1.1.1.11	External Reviewers fee	Dean, Chair/ Faculty Curriculum, Head/ LCS					Report received from reviewers	
			1.1.1.12	Conduct Graduate Tracer study	Dean/HOD BMS & LCS						150,000.00
		1.1.2	1.1.2.1	Conducting Undergraduate research forum	Dean/HOD BMS						150,000.00
			1.1.2.2	Freshers Orientation Programme	Dean, All HOD s,Coordinator/ FQAC						
		1.1.3	1.1.3.1	Obtaining feed back from students	Dean,II HOD,Coordinator /FQAC					Frequency of obtaining feedback	
			1.1.3.2	Submitting student feedback analysis report	Dean,All HOD,Coordinator /FQAC					Frequency of submitting students feedback analysis report	
			1.1.3.3	Obtaining Peer evaluation form from the faculty staff members	Dean,All HOD,Coordinator /FQAC					Frequency of obtaining peer evaluation	

			1.1.3.4	Obtaining moderation report form from the faculty staff members	Dean, All HOD, Coordinator / FQAC				Frequency of obtaining moderation report
			1.1.3.5	Obtaining 2nd examiner form from the faculty staff members	Dean, All HOD, Coordinator / FQAC				Frequency of obtaining 2nd examiner report
			1.1.3.6	Conduct monthly FQAC meeting	Dean, AR, Coordinator / FQAC				Number of meetings
		1.1.4	1.1.4.1	Offering Diploma in Tourism and Hospitality Management	Dean / HOD BMS / Coordinator				50,000.00
				Faculty of Management Studies to formulate following departments:					
				1. Department of Accounting and Financial Management					
				2. Department of Marketing Management					
		1.1.5	1.1.5.1	3. Department of Human Resource Management	Dean / HOD BMS / Rector				3,000,000.00
				4. Department of Tourism and Leisure Management					
				5. Department of Business Management and Information Systems					
				Faculty of Humanities and Social Sciences to formulate following departments:					
				1. Department of Languages					
				2. Department of Communication and Media Studies					
				3. Department of English Language Teaching					
				4. Department of Information Technology					
			1.1.5.2		Dean / HOD LCS / Rector				
		1.1.6	1.1.6.1	Bifurcation of Faculty of Communication and business studies into two faculties namely Faculty of Management Studies & Faculty of Humanities and Social Sciences	Dean / All HOD				
2	2.1	2.1.1	2.1.1.1	Encouraging academics to apply for research grant	Dean / HODs				
			2.1.1.2	Procuring SPSS package original version	HOD / Dean / SDC Coordinator				500,000.00
			2.1.1.3	Procuring Smart PLS package original version	HOD / Dean / SDC Coordinator				500,000.00
			2.1.1.4	Procuring AMOS package original version	HOD / Dean / SDC Coordinator				500,000.00
			2.1.1.5	Releasing Faculty Journal	Dean, HOD BMS / Coordinator / FQAC				300,000.00
		2.1.2	2.1.2.1	Conducting AMOS Workshop for Academic staff	HOD BMS / Dean / SDC Coordinator				80,000.00
		2.1.3	2.1.3.1	Best Researcher Award for Undergraduates	Dean / HOD BMS				300,000.00
			2.1.3.2	Promote students to publish researches in research forum	Dean / HOD BMS				
3	3.1	3.1.1	3.1.1.1	Recruitment of Professors, lecturers, Instructors, Technical Officer, MA's and works aid for each new departments	Dean / HOD BMS / Rector				
	3.2	3.2.2	3.2.2.1	Establishing IT LAB for 100 Students in new building	Dean / HOD BMS / Rector				1,000,000.00
			3.2.2.2	Purchasing office Equipment-Department of Language and Communication Studies	HOD LCS				2,000,000.00
			3.2.2.3	Purchasing office Equipment for new building	HOD BMS				2,000,000.00
			3.2.2.4	Purchasing Chairs for Movie Theatre	HOD LCS / Dean / Rector				12,000,000.00
			3.2.2.5	Setting up Hotel Management Demonstration LAB	HOD BMS / Dean / Rector				2,000,000.00

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			4.1.3.13	Getting formal approval from the Faculty & Campus Board (Diploma in Information Technology (DIT)(SLQF Level 3)	Director/CEDEC,EUSL,Dean/FCBS, Chairman/Board of Study, Academic Coordinator & Coordinator/DIT				1,500,000.00
			4.1.3.14	Getting approval from Senate & Council(Diploma in Information Technology (DIT)(SLQF Level 3)	Director/CEDEC,EUSL,Dean/FCBS, Chairman/Board of Study, Academic Coordinator & Coordinator/DIT				
			4.1.3.15	Commencement of the Programme (Intake I)(Diploma in Information Technology (DIT)(SLQF Level 3)	Director/CEDEC,EUSL,Dean/FCBS, Chairman/Board of Study, Academic Coordinator & Coordinator/DIT				
			4.1.3.16	Commencement of new Diploma in Tourism and Hospitality Management	Director/CEDEC,EUSL,Dean/FCBS, Chairman/Board of Study, Academic Coordinator & Coordinator/DITHM				50,000.00
5	5.1	5.1.3	5.1.3.1	Organizing Field Visit to industry	HOD BMS,Academic Staff				250,000.00
			5.1.3.2	Formation of Faculty Alumni	Dean, All HOD				
			5.1.3.3	Organizing Guest Lectures	s,Coordinator/FQAC				Rs.50,000
			5.1.3.4	Faculty Silver Jubilee Year	HOD BMS,Academic Staff				100,000.00
			5.1.3.5	Faculty Day	Dean,All HOD,Coordinator /FQAC				100,000.00
Total					Dean,All HOD,Coordinator /FQAC				200,000.00
									74,930,000.00



Dean

Faculty of Communication & Business Studies
Trincomalee Campus, EUSL

DEAN
Faculty of
Communication & Business Studies
Trincomalee Campus
Eastern University, Sri Lanka

Action Plan 2025

Faculty/ Center/ Unit:

Faculty of Applied Science

Coal No.	Objective No.	Strategy No.	Activity	Person Responsible	2025				Performance indicators and baselinest	Estimated Budget
					Q 1	Q 2	Q 3	Q 4		
		1.1.1	1.1.1.1	Implementation of the hounours degree programme	Dean, HoDs					1,000,000.00
			1.1.1.2	Upgrading the curriculum as per the current trends	Dean, HoDs, Chair/ Faculty Curriculum Development Committee (FCDC)					200,000.00
			1.1.1.3	Purchasing Softwares with licences (Such Windows OS, MatLab, Minitab etc....)	Dean, Head/ DCS					2,000,000.00
			1.1.1.4	Conducting supplementary courses (such as Career Guidance, Communication Skills, Social harmony, English etc.) effectively and efficiently.	Dean and HoDs					300,000.00
			1.1.1.5	Revise the existing curriculum	Dean, HoD/ DPS					100,000.00
			1.1.1.6	Incorporate Subject Benchmark Statement (SBS) reference points into the existing degree curriculum.	Dean, HoD/ DPS					
			1.1.2.1	Incorporate assessment strategies to evaluate 4C'S	Dean and HoDs					
			1.1.2.2	Update and adopt relevant teaching-learning methods, assessment methods.	Dean and HoDs					
			1.1.2.3	Student centered learning from ILO of the course	HoDs, Lecturers					100,000.00
			1.1.2.4	Implementing Individual/ Group Project for courses	HoDs, Lecturers, Instructors					500,000.00
			1.1.2.5	Motivating report writing on practical / individual or group projects	Dean, Academic CG Advisor/ FCCG					100,000.00
			1.1.2.6	Conducting community outreach programme and industrial linkage	Dean, HoDs and Coordinator CIDL					500,000.00
		1.1.2	1.1.2.7	Students' presentation on selected topics of the course.	HoDs & lecturers					

RECTOR'S OFFICE

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23 DEC 2024

TRINOMALLE CAMPUS
EASTERN UNIVERSITY - SRI LANKA

Coordinator/SPU

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23/12/2024

1	1.1	1.1.2.8	Asses and evaluate SCL activities of students and activity report by staff	HoDs, Dean Coordinator/FQAC						
		1.1.2.9	Organizing Quiz competition, exhibition, Student group project, etc	HoDs, Student Societies, Dean						1,000,000.00
		1.1.2.10	Enhancing laboratory facilities	HoDs, Dean, Rector, VC						6,000,000.00
		1.1.2.11	Collaboration activities with government institution and non-government institution	HoDs, Dean, Rector, VC						200,000.00
		1.1.3.1	FQAC to monitor progress (Adoption of CA guidelines, Follow course specification, Lesson plan etc...)	Dean, HoDs, Coordinator/FQAC						50,000.00
		1.1.3.2	Update Recommended Reading Materials for each Semester for relevant courses	HoDs, Librarian & Lecturers						600,000.00
		1.1.3.3	University CQA to conduct internal study programme reviews periodically with help of Coordinator/FQAC and Head of departments	Director/ CQA, Coordinator/FQAC						100,000.00
		1.1.3.4	Implementing Peer Evaluation among teaching staff	Coordinator/FQAC, Head/DCS, Dean						
		1.1.3.5	Assessing the sufficiency of physical resources for teaching and learning environment	Coordinator/FQAC, HoDs, Dean						
		1.1.3.6	Maintaining the committees at the Department level to improve the UG programmes	HoDs, Dean						25,000.00
2	2.1	1.1.3.7	Purchasing teaching and learning essentials	HoDs, Dean, Bursar						1,000,000.00
		1.1.3.8	Organizing guest lectures and seminars	HoDs, Dean, Academic CG Advisor/FCGC						500,000.00
		1.1.3.9	Interfaculty / visiting lecturer on selected subjects	HoDs, Dean						1,000,000.00
		1.1.4.1	Initiate / Commence Diploma Programmes	Dean, HoDs, Chair/FCDC						2,000,000.00
		1.1.4.2	Commence and Implement Short Courses	Dean, HoDs, Chair/FCDC						200,000.00
		2.1.1.1	Encourage academic staff and final year students to publish their research work (Conference registration, transport etc.)	HoDs					No. papers published	500,000.00
		2.1.1.2	Engage students to do their final year research projects on emerging technologies	HoDs						3,000,000.00
		2.1.2.1	Signing relevant MOU	HoDs, Dean, VC						500,000.00
		2.1.2.2	Submitting research proposal to get the grants	HoDs, Dean						
		2.1.3.1	Introducing annual Dean's research award in faculty level	HoDs, Dean, Rector, VC						500,000.00

5.1.5	5.1.5.1	Implement UGC prescribed policy and strategies to promote GEE and deter SGBV	Dean, Focal point/Faculty GEE cell						
	5.1.5.2	Actively participating GEE cell activities	Dean, Focal point/Faculty GEE cell						
Total									33,185,000.00



Dean
Faculty of Applied Science
Trincomalee Campus, EUSL

Dean
Faculty of Applied Science
Trincomalee Campus
Eastern University, Sri Lanka.

Action Plan 2025

Faculty/ Center/ Unit:		Faculty of Siddha Medicine		Activities		Person Responsible	2025				Performance indicators and baseline†	Estimated Budget (Rs.)
Goal	Objective No	Strategy No	Activity No				Q 1	Q 2	Q 3	Q 4		
1	1.1	1.1.1	1.1.1.1	Appoint external reviewers to review Curriculum of FSM	Reviewing the curriculum of degree programme frequently to meet the stakeholders' requirement Developing a new Certificate Programme Certificate course in External Medicines Certificate course in Pharmacy Certificate course in Laboratory management Establishment of Diploma in Therapeutic Ogam Developing a new Diploma programme: Diploma in Counseling Obtain student's feedback once a year Obtain feedback from a stakeholder (other than student) once a year Conduct workshops related to the curriculum development and design for the academic staff Peer observation and their integration into the course design and development process	Rector/ TC, Dean, Head / DGP, DMT					% SPs incorporated	100,000.00
			1.1.1.2	Reviewing the curriculum of degree programme frequently to meet the stakeholders' requirement		Rector/ TC, Dean, Head / DGP, DMT						50,000.00
			1.1.1.3	Developing a new Certificate Programme		VC, Rector/ TC, Dean, Head / DGP					% SPs incorporated	
			1.1.1.4	Certificate course in External Medicines		VC, Rector/ TC, Dean, Head / DGP						
			1.1.1.5	Certificate course in Pharmacy		VC, Rector/ TC, Dean, Head / DMT						
			1.1.1.6	Certificate course in Laboratory management		VC, Rector/ TC, Dean						500,000.00
			1.1.1.7	Establishment of Diploma in Therapeutic Ogam		VC, Rector/ TC, Dean						500,000.00
			1.1.1.8	Developing a new Diploma programme: Diploma in Counseling		Dean, AR, Coordinator/FQAC						
			1.1.1.9	Obtain student's feedback once a year		Dean, AR, Coordinator/FQAC						
			1.1.1.10	Obtain feedback from a stakeholder (other than student) once a year		Dean, AR, Coordinator/FQAC						
			1.1.1.11	Conduct workshops related to the curriculum development and design for the academic staff		Dean, AR, Coordinator/CDC, Coordinator/FQAC						1,000,000.00
			1.1.1.12	Peer observation and their integration into the course design and development process		Dean, AR, Coordinator/CDC, Coordinator/FQAC						
			1.1.1.13	Workshop on Animal handling and ethical considerations in animal study		Head / DGP, DMT, DNC					% SPs incorporated	150,000.00
			1.1.1.14	Workshop on laboratory management for professional I students		Head / DGP, DMT, DNC						
1	1.1	1.1.2	1.1.2.1	Workshop on clinical appointment and clerkship	Conducting community out reached programme related to medicinal plants Conducting screening programmes in community (Medical camp/ awareness, screening programme) Increasing collaboration with health institution to enhance graduate attribute (Field trip, hospital visit etc.) Collaboration with CICT to enhanced outcome based learning Develop professional unit at Siddha teaching hospital Progress the system of Deans' Award (Printing, etc.) Conduct quiz for the in-course assessment Conduct the Continues Assessment Tests (CAT) in various methods Conduct individual presentations and tutorials Allocation of Independent learning hours to relevant topics of the modules Incorporate Independent Learning notional hours in the time table Model clinical centers develop at department level - utilization of center for teaching Conduct Monthly FQAC meeting Obtaining feedback from students Conduct internal reviews on Teaching-Learning facilities (Lecture halls, Library, Labs, ICT Labs, student learning environment) Conduct student satisfaction survey Prepare policy for course design and approval (SOP & TOR) Use of LMS for delivery of lecture materials, conduct of assessments, tutorials and submission of research project proposals	Dean, Head / DGP, DMT, DNC					% SPs incorporated	200,000.00
			1.1.2.2	Conducting community out reached programme related to medicinal plants		Dean, Head / DGP, DMT, DNC						
			1.1.2.3	Conducting screening programmes in community (Medical camp/ awareness, screening programme)		Dean, Head / DMT, DNC						100,000.00
			1.1.2.4	Increasing collaboration with health institution to enhance graduate attribute (Field trip, hospital visit etc.)		Dean, Head/DNC, CICT						40,000.00
			1.1.2.5	Collaboration with CICT to enhanced outcome based learning		VC, Rector/ TC, Dean, Head/DNC						1,000,000.00
			1.1.2.6	Develop professional unit at Siddha teaching hospital		Dean, Head/DGP, DMT, DNC						50,000.00
			1.1.2.7	Progress the system of Deans' Award (Printing, etc.)		Head/DGP, DMT, DNC					% SPs incorporated	
			1.1.2.8	Conduct quiz for the in-course assessment		Head/DGP, DMT, DNC						
			1.1.2.9	Conduct the Continues Assessment Tests (CAT) in various methods		Head/DGP, DMT, DNC						
			1.1.2.10	Conduct individual presentations and tutorials		Head/DGP, DMT, DNC						
			1.1.2.11	Allocation of Independent learning hours to relevant topics of the modules		Head/DGP, DMT, DNC						500,000.00
			1.1.2.12	Incorporate Independent Learning notional hours in the time table		Head/DGP, DMT, DNC						80,000.00
			1.1.2.13	Model clinical centers develop at department level - utilization of center for teaching		Head/DNC						
			1.1.2.14	Conduct Monthly FQAC meeting		Dean, AR, Coordinator/FQAC						
1	1.1.3	1.1.3.1	1.1.3.1	Obtaining feedback from students	Conduct internal reviews on Teaching-Learning facilities (Lecture halls, Library, Labs, ICT Labs, student learning environment) Conduct student satisfaction survey Prepare policy for course design and approval (SOP & TOR) Use of LMS for delivery of lecture materials, conduct of assessments, tutorials and submission of research project proposals	Dean, AR, Coordinator/FQAC						
			1.1.3.2	Conduct internal reviews on Teaching-Learning facilities (Lecture halls, Library, Labs, ICT Labs, student learning environment)		Dean, AR, Coordinator/FQAC						
			1.1.3.3	Conduct student satisfaction survey		Dean, AR, Coordinator/FQAC						
			1.1.3.4	Prepare policy for course design and approval (SOP & TOR)		Dean, AR, Coordinator/FQAC						
			1.1.3.5	Use of LMS for delivery of lecture materials, conduct of assessments, tutorials and submission of research project proposals		Dean, AR, Coordinator/FQAC						
			1.1.3.6	Conduct research project proposals		Dean, AR, Coordinator/FQAC						
1	1.1.4	1.1.4.1	1.1.4.1	Conduct training programme on use of relevant apps to all staff by CICT	Initiate formation of student peer study group through students' representatives by mentors and student counselor	Dean, Head/DGP, DMT, DNC						
			1.1.4.2	Initiate formation of student peer study group through students' representatives by mentors and student counselor		Dean, Head/DGP, DMT, DNC, CICT						150,000.00
			1.1.4.3	Conduct research project proposals		Academic staff/ FSM						
			1.1.4.4	Conduct research project proposals		Academic staff/ FSM						

2	2.1	1.1.5	1.1.5.1	Conduct FQAC meetings at the faculty level to ensure the internal quality assurance mechanism	Coordinator/ FQAC, Dean, Head/DGP, DMT, DNC					
		1.1.6	1.1.6.1	Approval from the QAC to commence the new diploma, certificate programs	Rector/Dean, head/DNC, DMT, Coordinator/ FQAC					
		1.1.7	1.1.7.1	To develop and sign MoUs with foreign universities/ institutions	VC, Rector/TC, Dean					500,000.00
		1.1.7	1.1.7.2	To get accreditation of the NCSIM	VC, Rector/TC, Dean					25,000.00
		1.1.8	1.1.8.1	Enhancing students learning environment- purchasing modern teaching & learning materials	Head/DGP, DMT, DNC					5,000,000.00
		1.1.8	1.1.8.2	Enhance the collaboration with publishers	VC, Rector/TC, Dean					50,000.00
		1.1.9	1.1.9.1	Purchasing of furnitures and office equipments for FQAC	Dean, Coordinator/ FQAC					1,000,000.00
		1.1.9	1.1.9.2	Online teaching in study programme	Dean, Head/ DMT, DGP, DNC, ITC					
		1.1.10	1.1.10.1	Conduct career development workshops through CGU/ FSM	Dean, ACGA/CGU					
		1.1.10	1.1.10.2	Staff participation in career development programmes	Dean, Coordinator/SDC					
			1.1.10.3	Assist in conduct of job fairs, career fairs	Dean, ACGA/CGU					
			1.1.11.1	Conduct Monthly meetings between Head and student coordinators	Head/DGP, DMT, DNC					50,000.00
			1.1.11.2	Conduct of monthly meeting with students by student counselors & mentors	Student Counselors & mentors/ FSM					30,000.00
			1.1.11.3	Conduct monthly Faculty board meeting	Dean, AR/ FSM					120,000.00
		1.1.11	1.1.11.4	Celebration of World Siddha day	FSM					100,000.00
			1.1.11.5	Celebration of Faculty day	FSM					100,000.00
			1.1.11.6	Celebration of International Yoga day	FSM					150,000.00
			1.1.11.7	Orientation programme for 2023/24 academic batch students	FSM					
		2.1.1	2.1.1.1	Share key findings with the external stakeholders through knowledge dissemination forums such as Research conferences	Dean, Head/DGP, DMT, DNC					1,000,000.00
			2.1.2.1	Conduct / facilitate Faculty level gathering for presentations and interactions and share research success stories	Dean, Head/DGP, DMT, DNC, FCGU, SDC					60,000.00
		2.1.2	2.1.2.2	Conduct the symposium to remark the importance of Siddha Medicine	Dean, Head/ DNC, FCGU					100,000.00
			2.1.2.3	Enhance the collaborative research among the staff	Dean, Heads					50,000.00
			2.1.3.1	Workshops for academics to open and maintain personal IDs (e.g. Clarivate Analytics, Scopus, Google Scholar, Research Gate, etc.)	Rector/ TC, Dean, SDC					50,000.00
			2.1.3.2	Workshop on Google mapping of medicinal plants in Eastern Province	Dean, SDC					50,000.00
			2.1.3.3	Promote/facilitate research collaborations with relevant institutions.	Dean, Head/DGP, DMT, DNC					600,000.00
			2.1.3.4	Facilitate postdoctoral fellowships	Dean, Head/DGP, DMT, DNC					200,000.00
		2.1.3	2.1.3.5	Workshops for academic on research engine	Dean, SDC					
			2.1.3.6	Initiate the model clinical laboratory	Dean, Head/ DMT, DNC					500,000.00
			2.1.3.7	Organize/ develop the Pathology, forensic, toxicology and microbiology laboratory	Dean, Head/ DNC, Laboratory Incharge					300,000.00
			2.1.3.8	Motivating the academic to do research activities	Dean, Head/ DMT, DNC, FRC					50,000.00
			2.1.3.9	Integrative research into undergraduates	Dean, Head/ DMT, DNC					80,000.00
			2.1.3.10	Encourage the staff to apply the research award	Dean, Heads					
			3.1.1.1	Adopt a clearly specified staff work norms and job descriptions based on the QAC/UGC.	Dean, Head/DNC, DMT, DGP, Coordinator/ FQAC					
			3.1.1.2	Train all staff through the SDC in a well-designed professional development programme	Coordinator/ SDC,					1,000,000.00
		3.1.1	3.1.1.3	Identify & provide opportunities for foreign training to all staff on current technologies.	Dean, Coordinator/FQAC					
			3.1.1.4	Provide appropriate training and continuous exposure to academics on adopting OBE and SCL in teaching-learning-assessment.	VC, Rector, Dean, Head/DNC, DMT, DGP					50,000.00
			3.1.1.5	Adopting the reward scheme for exceptional commitment in duties.	Dean, Heads, Academic staff					50,000.00
			3.1.1.6	Initiate the teacher excellence awarding system	Dean, Head/DGP, DMT, DNC, Coordinator/FQAC					
			3.1.1.7	Conduct regular performance evaluation of staff by peer reviews and annual appraisal reports	Coordinator/SDC, Head/DGP, DMT, DNC					50,000.00
			3.1.2.1	Conduct Staff development programs to maintain a good rapport with co workers	Dean, Head/DGP, DMT, DNC					500,000.00
		3.1.2	3.1.2.2	Form Team activities for the students on the basis of multi ethnicity	Dean, Head/DGP, DMT, DNC					
			3.1.2.3	Encourage FSM Students to participate in sports and other committees at the campus level	Dean, Head/DGP, DMT, DNC					

3	3.2	3.1.2.4	Adopting suggestion box among students and staff to address grievances	Dean, Head/DGP, DMT, DNC			25,000.00
		3.1.2.5	Conduct Public Medical Lectures	Dean, Head/DGP, DMT, DNC			100,000.00
		3.2.1.1	Annual review of the faculty development plan	VC, Rector, Dean, Head/DGP, DMT, DGP			25,000.00
		3.2.1.2	Purchasing tables and chairs for the additional student intakes	Dean, Head/DGP, DMT, DNC			10,000,000.00
		3.2.1.3	Maintain the existing facilities and improve on urgent needs.	Dean, DR/Capital Works			1,000,000.00
4	4.1	3.2.1.4	Partitioning the existing big halls to suitable lecture hall	Dean, Head/DMT, DGP, DNC			5,000,000.00
		3.2.1.5	Construction of a fence around the Agasthiyar Residential Holistic Health Centre at Kanguveli	VC, Rector, Dean			750,000.00
		3.2.1.6	Purchase of a sound system for the medical awareness programs	Dean, Head/DGP, DMT, DNC			
		3.2.2.1	Prepare Annual Action Plan of Faculty based on the Strategic Plan 2024-2029 and review bi-annually and make required updates to the Strategic Plan annually incorporating changes in the educational sphere nationally and globally	Dean, Head/DNC, DMT, DGP, Coordinator/ Strategic plan			10,000.00
		3.2.2.2	Obtain advice / Internal quality assurance	Director/ CQA, Coordinator/FQAC			
5	5.1	3.2.2.3	Improve efficiency of financial management, and strengthen procedures for optimal and effective use of resources.	Bursar, Dean, Head/DGP, DMT, DNC			
		3.2.2.4	Prioritize resource allocation for teaching-learning; Laboratory equipment and models	Bursar, Dean, Head/DGP, DMT, DNC			50,000,000.00
		3.2.2.5	Updating FQAC website	Dean, CICT coordinator			
		3.2.2.6	FQAC to conduct progress of implementation of QAC requirements in SPs	Coordinator/FQAC			10,000.00
		4.1.1.1	Conducting of training programmes for school students regarding medicinal herbs	Dean, Head/DGP			100,000.00
6	6.1	4.1.1.2	Exposure visits of university students and school students to Herbal Garden	Dean, Head/DGP, DMT, DNC			100,000.00
		4.1.1.3	Promote Research collaborations	Dean, Head/DGP, DMT, DNC			1,000,000.00
		4.1.2.1	Preparation of course materials and deliver it to students for each external Programs	Dean, Heads, Academic Staff/FSM			50,000.00
		4.1.2.2	Implementation of Yoga center to provide facilities for external programme	Dean, Head/DMT, DGP, DNC			1,000,000.00
		4.1.2.3	Providing lab facilities for conducting practical for the external programs	Head/DGP, DMT			500,000.00
7	7.1	4.1.4.1	Organizing industrial visits for exposure to new technologies	Dean, HODs , All academic staff			500,000.00
		5.1.1	Ensure that the co-curricular activities of the department is functioning under policy framework and operational procedures [SLQF]	Dean/ FSM			
		5.1.2.1	Extend laboratory services to the external bodies including researchers	Dean, Head/DNC, DMT, DGP			1,000,000.00
		5.1.4.1	Final Year student research with Hospitals and other research institutes	Dean, Head/DGP, DMT, DNC			100,000.00
		5.1.4.2	Enhance the student's research to commercialization	Dean, Head/DNC, DMT			50,000.00
8	8.1	5.1.4.3	Promoting Commercialization through University Business Linkage	Dean, Head/DGP, DMT, DNC, UBL			100,000.00
		Total					87,755,000.00

Dean
Faculty of Siddha Medicine
Trincomalee Campus
Eastern University, Sri Lanka


Dean
Faculty of Siddha Medicine
Trincomalee Campus, EUSL

Action Plan 2025

Faculty/ Center/ Unit:

Library

Goal No	Objective No	Strategy No	Activity No	Activity	Person Responsible	2025				Performance indicators and baselinet	Estimated Budget (Rs.)
						Q1	Q2	Q3	Q 4		
1	1.1	1.1.3	1.1.3.1	Developing collection (ACQUISITION)	AL, SAL						
1	1.1	1.1.3	1.1.3.1.1	Purchasing text books	Assistant Librarian					No.of books received	10,000,000.00
1	1.1	1.1.3	1.1.3.1.2	Establishing Indian wing	SAL					No.of books received	100,000.00
2	2.1	2.1.2	2.1.2.1	Encouraging researchers by providing resources and services (USER SERVICES)	Assistant Librarian						
2	2.1	2.1.2	2.1.2.1.1	Receiving internal loans on periodical materials	Assistant Librarian					No. of access of research papers on request	100,000.00
2	2.1	2.1.2	2.1.2.1.2	Providing Document Delivery Service	Assistant Librarian					No.of Documents received	100,000.00
2	2.1	2.1.2	2.1.2.1.3	Providing reserch supports for students	Assistant Librarian					No.of Beneficiaries	100,000.00

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2	2.1	2.1.2	2.1.2.2	Enhancing the availability of e-resources (E-RESOURCES)	Assistant Librarian						
2	2.1	2.1.2	2.1.2.2.1	Enhancing the number of collections in the e-resources	SAL					No of materials available	1,000,000.00
2	2.1	2.1.2	2.1.2.2.2	Conducting workshops and seminars on e-resources	SAL					No. of Beneficiaries	200,000.00
2	2.1	2.1.2	2.1.2.3	Enhancing the visibility of the library materials for better service (USER SERVICES)	Assistant Librarian						
2	2.1	2.1.2	2.1.2.3.1	Establishing research corner, TC	Assistant Librarian					No. of publications displayed / No. of abstracts available / No. of students' creations (TC) available	100,000.00
3	3.1	3.1.2	3.1.2.1	Filling existing cadre positions for 5 Library Information Assistants and 2 Library Attendants	Rector					No. of recruited staff	

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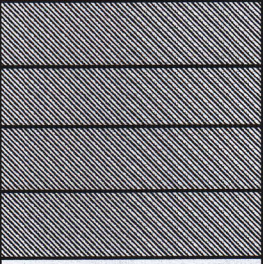
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3	3.2	3.2.3	3.2.3.1.2	Reading chairs (50)	DR, AB Librarian					No. of items purchased	800,000.00
3	3.2	3.2.3	3.2.3.1.2	Large museum table (1)	DR, AB Librarian					No. of items purchased	200,000.00
3	3.2	3.2.3	3.2.3.1.3	Infrastructure modification	DR, AB Librarian					No. of tasks achieved	
3	3.2	3.2.3	3.2.3.1.3	Counter modification	DR, AB Librarian					Work done	50,000.00
3	3.2	3.2.3	3.2.3.1.3	Security camera installation	DR, AB Librarian					No. of sections covered by security camera	300,000.00
3	3.2	3.2.3	3.2.3.1.3	Partitioning work for the museum	DR, AB Librarian					Work done	300,00
3	3.2	3.2.3	3.2.3.1.4	Preserving library materials (Binding & Chemical preservation)	Assistant Librarian					No. of materials preserved	500,000.00
3	3.2	3.2.3	3.2.3.1.5	Technically classifying materials	Assistant Librarian					No. of materials technically classified	Nil
3	3.2	3.2.3	3.2.3.1.6	Implementing Advocacy programmes for library services	Assistant Librarian					Percentage increase in library users	
3	3.2	3.2.3	3.2.3.1.6	Celebrating Library week	Assistant Librarian					Percentage increase in library users	75,000.00
3	3.2	3.2.3	3.2.3.1.6	Promoting library by community	Assistant Librarian						50,000.00

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3	3.2	3.2.3	3.2.3.1.6	Promoting library usage by awarding best users	Assistant Librarian					Percentage increase in library users	10,000.00
3	3.2	3.2.3	3.2.3.1.7	Conducting user surveys	Assistant Librarian					Level of students satisfaction	Nil
3	3.2	3.2.3	3.2.3.2	Strengthening the e-collections	SAL						
3	3.2	3.2.3	3.2.3.2.1	Uploading automation details on library webpage	SAL					No of info available	1,000,000.00
3	3.2	3.2.3	3.2.3.2.2	Digitization	SAL					No of material digitized	500,000.00
3	3.2	3.2.3	3.2.3.2.3	Institutional repository	SAL					No of info in IR	500,000.00
3	3.2	3.2.3	3.2.3.3	Promote access to information resources through modern technology (USER SERVICES)	Assistant Librarian					No. of students accessed to virtual training programs on information literacy	Nil
5	5.1	5.1.3	5.1.3.1	Community outreach activities based on SDG (USER SERVICE-PROMOTION)	Assistant Librarian						
5	5.1	5.1.3	5.1.3.1.1.	Initiating Sustainable practices at library	Assistant Librarian					Tasks done	50,000.00

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5	5.1.5.1.3	5.1.3.1.2.	Conducting programmes on incorporating SDGs in Education sector and actualizing	Assistant Librarian		No. of Beneficiaries	100,000.00
Total							18,495,000.00

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K. K. K. K. Rector
Trincomalee Campus
Eastern University, Sri Lanka

Rector

Trincomalee Campus, EUSL

Action Plan 2025

Faculty/ Center/ Unit:

Staff Development Center

Goal	Object	Strateg	Activit	Activities	Person Responsible	2025				Performance indicators and baseline	Estimated Budget
						Q1	Q2	Q3	Q4		
3	3.1	3.1.2	3.1.2.1	Innovative Teaching Methods & Techniques	Coordinator/ SDC					Highly satisfactory. Satisfactory, above average, poor	80,000.00
			3.1.2.2	Research Referencing Software							100,000.00
			3.1.2.3	Improving the English Knowledge for Non-Academic Staff							70,000.00
			3.1.2.4	Ethics & Laws related with University							150,000.00
			3.1.2.5	How to write Research Proposal & Research Methodology							80,000.00
			3.1.2.6	Quality Assurance requirements for Academic Staff (Peer-review, Moderation Forms, etc.)							80,000.00
			3.1.2.7	Human Resource Management							60,000.00
			3.1.2.8	Ethical Implementation of Artificial Intelligence							80,000.00
			3.1.2.9	Graduate Profile and Mapping of Programme & Course ILOs to SLQF							100,000.00
			3.1.2.10	Training on Software (HTML, Photoshop, etc)							70,000.00
			3.1.2.11	Students Counselling - Role of the Student Counselors							80,000.00
			3.1.2.12	Software for Research Analysis - NVIVO, AMOS, Smart PLS and E-views							100,000.00
			3.1.2.13	Outbound Training Programme for Non-Academic Staff							200,000.00
			3.1.2.14	Outbound Training Programme for Academic Staff							250,000.00
Total											1,500,000.00


Co-ordinator
Staff Development Centre
Trincomalee Campus
Eastern University Sri Lanka

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 Coordinator
 Staff Development Center
 Trincomalee Campus, EUSL

Action Plan -2025

Faculty/Center/Unit: Gender Equity and Equality Cell

Goal No	Objective No	Strategy No	Strategic Activity No	Activities	Person Responsible	2025				Performance indicators and baseline	Estimated Budget	
						Q1	Q2	Q3	Q4			
5	5.1	5.1.5	i.	“Ensuring gender equality and equity”- gender awareness program for the 1 st year students at the orientation programme of the Faculty of Communication and Business Studies	Coordinator/GEE, Dean of FCBS					The facilitation of the establishment and development of appropriate systems on Gender Equity and Equality in Faculties& Trincomalee Campus.	5000.00	
				Getting formal approval from the Rector and Commencement of the programme								
				General awareness session on gender and gender equality for the new students of Faculty of Applied Science.	Coordinator/GEE, Dean of FAS					The facilitation of the establishment and development of appropriate systems on Gender Equity and Equality in Faculties& Trincomalee Campus.	5000.00	
				Getting formal approval from the Rector and Commencement of the programme								
				General awareness session on gender and gender equality for the new students of Faculty of Siddha Medicine	Coordinator/GEE, Dean of FSM					The facilitation of the establishment and development of appropriate systems on Gender Equity and Equality in Faculties& Trincomalee Campus.	5000.00	
				Getting formal approval from the Rector and Commencement of the programme								
				Conduct workshops for staff on gender-based issues						No. of programs conducted per year	80000.00	
				Conduct workshops for students on gender-based issues	GEE Cell					No. of programs conducted per year	100000.00	
Total												195000.00

S. D. S. S.
 18/12/2024.
 Coordinator
 Gender Equity and Equality Cell
 Trincomalee Campus, EUSL

Action Plan 2025

Faculty/ Center/ Unit:

Capital Works & Planning Unit

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2025				Performance indicators and baseline	Estimated Budget
						Q1	Q2	Q3	Q4		
3	3.2	3.2.3	3.2.3.1	Construction of Multipurpose Auditorium	AR/Capital Works, TC						600.00 Mn
			3.2.3.2	Construction of 3km Internal Road						75.00 Mn	
			3.2.3.3	Boundary wall rear side of the FCBS building						3.00 Mn	
			3.2.3.4	Renovation and Improvement of Canteen Facilities						3.00 Mn	
			3.2.3.5	Improvement of Hostel access Road by interlocking block pavement with necessary structure						4.00 Mn	
			3.2.3.6	Construct a street light network through out the campus						8.00 Mn	
			3.2.3.7	Renovation works to the FAS building						2.00 Mn	
			3.2.3.8	Renovation works to the proposed FSM building						5.00 Mn	
			3.2.3.9	Rectification of roof ceiling CIT building and Library						6.00 Mn	
			3.2.3.10	Renovation works for guest house and old building						3.00 Mn	
			3.2.3.11	Establishment of Car park for three faculties						5.00 Mn	
			3.2.3.12	Establishment of hut for student recreation and canteen facilities						5.00 Mn	
			3.2.3.13	Improvement of playgrounds Phase-I (Establish small pavilion with dressing room, wash room)						5.00 Mn	
			3.2.3.14	Establishment of Carpentry workshop with store room facilities for ESD						4.00 Mn	
			3.2.3.15	Improvement of Herbal Garden						4.00 Mn	
			3.2.3.16	General maintenance of existing building						5.00 Mn	
			3.2.3.17	Improvement of drainage with necessary structures						3.00 Mn	
Total											740.00 Mn

Note: The estimate will be prepared based on the rate available at that time due to the fluctuation of market price. Based on the fund availability decision will be taken to prioritize the work.


 Assistant Registrar,
 Capital Works
 Trincomalee Campus, EUSL

Assistant Registrar
 Capital Works and Planning
 Trincomalee Campus
 Eastern University, Sri Lanka

Action Plan 2025

Faculty/ Center/ Unit:

External Studies Unit, Faculty of Communication and Business Studies

Goal No	Objective No	Strategy No	Strategic Activity No	Activities	Person Responsible	2025				Performance indicators and baseline	Estimated Budget
			4.1.3.1	BSc in Management External degree programme (SLQF Level 5)	Director/CEDEC/ EUSL, Dean/FCBS, Chairman/Board of Study, Academic Coordinator	Q1	Q2	Q3	Q4	No. of students completed degree programs	3500000.00
			i.	Commencement of programme						Employability index	
			ii.	Academic session commencement (2024/2025)							

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4.1.3.2	Diploma in Human Resource Management (DHRM) (SLQF Level 3)	Director/CEDEC, EUSL, Dean/FCBS, Chairman/Board of Study, Academic Coordinator & Coordinator/DHRM	Q1	Q2	Q3	Q4	Employability index & Student's feedback summary, number of students registration	2000000.00
i.	Academic session commencement (2023/2024)(Batch III)							
ii.	Conduct Guest Lecture							
iii.	Awarding Ceremony							
4.1.3.3	Diploma in Computer Based Accounting (DCBA) (SLQF Level 3)	Director/CEDEC, EUSL, Dean/FCBS, Chairman/Board of Study, Academic Coordinator & Coordinator/DCBA	Q1	Q2	Q3	Q4	Employability index & Student's feedback summary, number of students registration	2000000.00

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4	4.1	4.1.3	4.1.3.5	Diploma in Information Technology (DIT)(SLQF Level 3)	USL, Dean/FCBS, Chairman/Board of Study, Academic Coordinator & Coordinator/DIT					& Student's feedback summary, number of students registration	
		i.		Getting formal approval from the Faculty & Campus Board							
		ii.		Getting approval from Senate & Council							
		iii.		Commencement of the Programme (Intake I)							
		4.1.3.6		Diploma in Tourism and Hospitality Management (DTHM)(SLQF Level 3)	Director/CEDEC, USL, Dean/FCBS, Chairman/Board of Study, Academic Coordinator &					Employability & Student's feedback summary, number of students	2000000.00
		i.		Getting formal approval from the Faculty & Campus Board							
		ii.		Getting approval from Senate & Council							

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iii.	Commencement of the Programme (Intake I)							
4.1.3.7	BA in Languages (External Degree programme) (SLQF Level 5)	Director/CEDEC/ EUSL,Dean/FCBS, Chairman/Board of Study, Academic Coordinator	Q1	Q2	Q3	Q4	No. of students completed degree programs Employability index	3500000.00
i.	Preliminary works							
ii.	Getting approval from Senate & Council							
iii.	Getting approval from UGC							
iv.	Academic session commencement (2024/2025)							
4.1.3.8	BA in Communication Studies (External Degree)programme (SLQF Level 5)	Director/CEDEC/ EUSL,Dean/FCBS, Chairman/Board of Study, Academic Coordinator	Q1	Q2	Q3	Q4	No. of students completed degree programs Employability index	3500000.00
i.	Preliminary works							
ii.	Getting approval from Senate & Council							
iii.	Getting approval from UGC							

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iv.	Academic session commencement (2024/2025)									
4.1.3.9	Diploma in Journalism and Media Studies	Director/CEDEC/ EUSL, Dean/FCBS, Chairman/Board of Study, Academic Coordinator, Course Coordinator DJM	Q1	Q2	Q3	Q4	Employability index & Student's feedback summary, number of students registration	2000000.00		
i.	Preliminary works									
ii.	Getting approval from Senate & Council									
iii.	Getting approval from UGC									
iv.	Academic session commencement (2024/2025)									
Total								22,000,000.00		

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Print 19/12/2024

Academic Coordinator,
 External Studies Unit,

Faculty of Communication and Business Studies

Action Plan 2025

Faculty/ Center/ Unit: Information Technology Center

Goal No	Objective No	Strategy No	Strategic Activity No	Activities	Person Responsible	2024	Performance indicators and baseline	Estimate Budget
3	3.2	3.2.3	3.2.3.1	Facilitate Zoom, LMS, Wifi, Maintaining website. Plugins Purchase	Network Manager & System analysis		Log file, User history	300,000.00
			3.2.3.2	Coordinator IT related subject, Facilitate Lab for practical examinations.	Instructors		Feedback Attendance sheet	
			3.2.3.3	Create carder for 2 Instructors, 2 Demonstrators, 2 Lab attendants and 2 Technical officers	Coordinator		Progress	
		3.2.2.1	(Lab)100 Computer set with Table and Chair are required	Coordinator		Documentation	50,000,000.00	
		3.2.2.2	Two Smart board required	Coordinator		Documentation	1,400,000.00	
		3.2.2.3	Laptop Purchasing	System analysis		Documentation	200,000.00	
		3.2.2.4	80 Kva Generator for Data Center	Network Manager		Documentation	4,000,000.00	
		3.2.2.5	Server Upgration	Network Manager		Documentation	10,160,000.00	
		3.1.2.6	Enhance the old IT laboratory with teaching tools. Hard disk Drive to Solite state drive and anti virus Guard - Software	Coordinator		Progress	10,000,000.00	
		4	4.1	4.1.2	4.1.2.1	Conducting IT related Workshop with CICL for school students.	Coordinator	
4.1.2.2	Conducting computer and internet access related workshop for non-academic staff with SDC.				Coordinator		Feedback Attendance sheet	20,000.00
4.1.2.3	Conducting IT related Workshop with carrier guidance Unit for students FAS, FCBS and FSM				Coordinator		Feedback Attendance sheet	60,000.00
				Total				76,160,000.00


Coordinator
Information Technology Center
Trincomalee Campus
University of Sri Lanka
 Trincomalee Campus, EUSL

Action Plan 2025

Unit of Industry and Community Linkages, Faculty of Communication and Business Studies

Faculty/ Center/ Unit:

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2025				Performance indicators and baseline†	Estimated Budget
						Q1	Q2	Q3	Q4		
4	4.1	4.1.2	4.1.2.1	Seminar on University Degree Programs offered to Commerce Stream students	Dean, Coordinator/CICL					Level of engagement in activities (%) rating: highly satisfactory / satisfactory /	50,000.00
			4.1.2.2	Career Guidance Workshop for school students							30,000.00
			4.1.2.3	Seminar on Degree Programs offered for Languages and Communication Studies in Trincomalee Campus							50,000.00
			4.1.2.4	Seminar on Engaging Modern Technologies in Education							30,000.00
Total											160,000.00

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Action Plan 2025

Faculty/ Center/ Unit:

Unit of Industry and Community Linkages, Faculty of Applied Science

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2025				Performance indicators and baseline†	Estimated Budget
						Q 1	Q 2	Q 3	Q 4		
4	4.1	4.1.2	4.1.2.1	Practical Seminar on Python	Dean, HOD/ DCS,					Level of engagement in activities (%) rating: highly satisfactory/ satisfactory/ above average/ average/ poor)	20,000.00
4	4.1	4.1.2	4.1.2.2	Practical seminar on Php , MySQL and CSS							20,000.00
4	4.1	4.1.2	4.1.2.3	Guiding for O/L and A/L Examination	Dean, Heads, Coordinator/ CICL						50,000.00
4	4.1	4.1.2	4.1.2.4	Organize events such as science fairs, exhibitions, or workshops or Science Competitions open to the local community, showcasing scientific advancements and their applications							150,000.00
4	4.1	4.1.2	4.1.2.5	Conduct Physics and Electronics based outreach programs in local schools.	Dean, HOD/ DPS, Coordinator/ CICL						100,000.00
4	4.1	4.1.2	4.1.2.6	Offer training sessions or workshops to the local community on Green/Renewable energy technology.							150,000.00
4	4.1	4.1.2	4.1.2.7	Host joint workshops or seminars with industry professionals							50,000.00
Total											540,000.00

(Signature)

(Mr. M.S.M. Farhan)

Representative, CICL/PAS.

Faculty/ Center/ Unit:

Unit of Industry and Community Linkages, Faculty of Siddha Medicine

Goal No	Objecti ve No	Strateg y No	Activity No	Activity	Person Responsible	2024				Performance indicators and baseline†	Estimated Budget
						Q 1	Q 2	Q 3	Q 4		
4	4.1	4.1.2	4.1.2.1	Medical Camp and Awareness programm	Dean, CICL, Head/ DNC					Level of engagement in activities (% rating: highly satisfactory/ satisfactory/ above average/ average/ poor)	50,000.00
			4.1.2.2	Herbal awarness at school level	Dean, CICL, Head/DGP						40,000.00
			4.1.2.3	Ethno Medical survey and awarness at Kanguveli	Dean, CICL, Head/DGP						30,000.00
			4.1.2.4	Awarness about Yoga to remark the International Yoga Day	Dean, CICL, Head/DMT						50,000.00
			4.1.2.5	Awarness/ Workshop on first aid - in world fist aid day - September 21	Dean, CICL						50,000.00
			4.1.2.6	Awarness programme and medical camp remark Siddha Medicine	Dean, CICL, Head/ DNC						50,000.00
Total											270000.00

Representative / CICL / BM

Action Plan 2025

Career Guidance Cell, Faculty of Communication and Business Studies											
Faculty/ Center/ Unit:											
Goal	Objective No	Strategy No	Activity No	Activities	Persons Responsible	2025				Performance indicators and baseline	Estimated Budget
						Q1	Q2	Q3	Q4		
1	1.1	1.1.2	1.1.2.1	Workshop on Curriculum Vitae(CV) writing	FCGA					Number of Workshops	30,000.00
			1.1.2.2	Workshop on Employment Opportunities in Private sector	FCGA					Number of Workshops	30,000.00
			1.1.2.3	Workshop on Team Work and peers Development	FCGA					Number of Workshops	30,000.00
			1.1.2.4	Workshop on Leadership	FCGA					Number of Workshops	30,000.00
			1.1.2.5	Workshop on Marketing Strategy Development	FCGA					Number of Workshops	30,000.00
			1.1.2.6	workshop on Remote Work and Foreign Jobs Opportunities	FCGA					Number of Workshops	30,000.00
				Total							180,000

V.Anpuhasan, Career Guidance Adviser, FCBS, Trincomalee Campus



Action Plan 2025

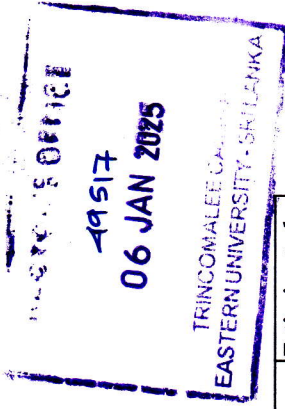
Career Guidance Cell, Faculty of Applied Science

Faculty/ Center/ Unit:

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2025				Performance indicators and baseline†	Estimated Budget
						Q 1	Q 2	Q 3	Q 4		
			1.1.2.1	Organize and conduct seminars/ workshops (2 Depts.)	Dean, Faculty CG Academic Advisor, Department Academic Representatives					Student's feedback summary	400,000.00
			1.1.2.2	Developing networks for future career (2 Depts.)	Dean, Faculty CG Academic Advisor, Department Academic Representatives					Employment ratio per academic batch	70,000.00
			1.1.2.3	Awareness workshop on Career pathway in working environment	Dean, Faculty CG Academic Advisor, Department Academic Representatives					Employer satisfactory survey, Employee satisfactory report	120,000.00

1	1.1	1.1.2	1.1.2.4	Industrial Visits	Dean, Faculty CG Academic Advisor, Department Academic Representatives			Industrial report (Portfolio)	400,000.00
		1.1.2.5	Conducting FCGC meeting regularly (once in three months)	Dean, Faculty CG Academic Advisor			FCGC meeting Minutes, No. of meetings	5000.00	
		1.1.2.6	Mock Interview	Dean, Faculty CG Academic Advisor, Department Academic Representatives			Student's feedback summary, Industrial feedback	160,000.00	
		1.1.2.7	Organize and conduct Competitions among the s	Dean, Faculty CG Academic Advisor, Department Academic Representatives			Student's feedback summary	200,000.00	
			Total					1,355,000.00	


 (V. Vinasanthi,
 Career Guidance Advisor/FAS)



Faculty/ Center/ Unit: **Career Guidance Cell, Faculty of Siddha Medicine**

Goal	Object ve No	Strateg y No	Activit y No	Activities	Person Responsible	2025				Performance indicators and baselinest	Estimated Budget
						Q 1	Q 2	Q 3	Q 4		
1	1.1	1.1.2	1.1.2.1	Workshop on Enhancing the Professional Image - Grooming & Etiquette	ACGA						20,000.00
			1.1.2.2	Seminar on Preparing CV and how to face a Job interview	ACGA					Level of engagement in activities (% rating: highly satisfactory/ satisfactory/ above average/ average/ poor)	20,000.00
			1.1.2.3	Preparing the research article and Publication procedures	ACGA						20,000.00
			1.1.2.4	Workshop on first aid and emergency handling with demonstration	ACGA						20,000.00
			1.1.2.5	Diet and Practices for healthy body weight	ACGA						20,000.00
			1.1.2.6	Handling of Laboratory Instruments	ACGA					20,000.00	
			1.1.2.7	Yogam and Pranayamam for maintaining the Health	ACGA					20,000.00	
				Total						140,000.00	

ACGA / FSN

Coordinator/SPU

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06/01/2025

To Coordinator / Spq.

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Action Plan 2025

Faculty/ Center/ Unit:

Physical Education Unit

PHYSICAL EDUCATION UNIT

2024,

17 DEC 2024

Trincomalee Campus
Eastern University, Sri Lanka

49364

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2025				Performance indicators and baseline†	Estimated Budget
						Q1	Q2	Q3	Q4		
			3.2.4.1	Sports Council Formation & Awareness Program	Coordinator						Rs. 10,000.00
			3.2.4.2	Inter Faculty Championship Trincomalee Campus- 2025	Coordinator						Rs. 1,200,000.00
			3.2.4.3	Inter Faculty Fresher's Meet Trincomalee Campus 2025	Coordinator						Rs. 900,000.00
			3.2.4.4	Sports Advisory Committee Meeting	Coordinator						Rs. 25,000.00
			3.2.4.5	Sports Council Meeting	Coordinator						Rs. 40,000.00
			3.2.4.6	SLUG Activities	Coordinator						Rs. 3,500,000.00
			3.2.4.7	New Sports Council Selection 2016	Coordinator						Rs. 10,000.00
			3.2.4.8	Travelling Expenses	Finance Branch						Rs. 2,150,000.00
				• Domestic							
				• Foreign							
			3.2.4.9	Supplies	Supplies Branch						Rs. 1,170,000.00
				• Stationery and Office Requisites							
				• Uniforms							
				• Mechanical & Electrical Goods							
				• Others							
			3.2.4.10	Maintenance Expenditure	Finance Branch						Rs. 9,800,000.00
				• Plant, Machinery and Equipment							
				• Buildings and Structures							
				• Furniture							
				• Other							
			3.2.4.11	Contractual Services	General Administration						Rs. 950,000.00
				• Transport							

Q. 17/12/2024

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2021/12/21