

Action Plan 2026



Trincomalee Campus
Eastern University, Sri Lanka

EASTERN UNIVERSITY, SRI LANKA

VISION

“World-class knowledge center with excellent teaching-learning and research for enhancement of community well-being”.

MISSION

“Producing abled graduates with moral values and enhancing research culture to achieve a sustainable global, national and regional development by creating local and foreign linkages with optimizing the regional resources”.

TRINCOMALEE CAMPUS

VISION

“World recognized educational and research institute with academic excellence and human values”.

MISSION

“Creating, transforming and dissemination knowledge through teaching, learning and research to fulfill the needs of the dynamic stakeholders and to meet new challenges while upholding the human values for the sustainable development of the region, nation and globe with good governance”.

GOALS AND OBJECTIVES

Goal 1: Producing abled graduates on time with the knowledge and Skills on Technology and Research to cater society's needs.

Objectives:

1.1 To produce responsible and abled graduates on time, through transformation to fulfil the national and global expectations.

➤ **Strategies:**

1.1.1 Enriching the Curricula.

1.1.2. Improving 4Cs of graduates (Creativity, Communication, Collaboration and Critical Thinking).

1.1.3. Enhancing Quality in Operations of UGs and PGs programs.

1.1.4. Introducing New Study programs.

1.1.5. Establishing New Faculties/ Departments.

Goal 2: Enlightening on the Impactful Research by collaborating with global and national experts to address the community issues.

Objectives:

2.1 To enhance the Research capacity of the University and dissemination of knowledge.

➤ **Strategies:**

2.1.1. Deploying Strong Research Policy and Culture.

2.1.2. Enhancing Multidisciplinary Research.

2.1.3. Rewarding researchers for performing high quality research.

2.1.4. Indexing EUSL Journals.

Goal 3: Enhancing the institutional capacity through human and physical resources.

Objectives:

3.1 To create an efficient, effective and self-esteem academic, administrative and supportive workforce.

➤ **Strategies:**

3.1.1. Promoting continuous professional development.

3.1.2. Developing HRD policy.

3.2 To improve infrastructure and other resources in order to strengthen the capacity of the University.

➤ **Strategies:**

3.2.1. Updating Master Plan.

3.2.2. Upgrading the CICT for a reliable advanced Management Information System.

3.2.3. Upgrading/ maintaining/ strengthening teaching- learning facilities.

3.2.4. Improving Sports facilities.

Goal 4: Creating a conducive environment for collaboration with stakeholders to fulfil the socio-economic and cultural needs of the community.

Objectives:

4.1 To create opportunities to enrich the socio-economic, culture and human values of the regional and national community.

➤ **Strategies:**

4.1.1. Developing Mechanisms and Strengthening the University Business Linkage.

4.1.2. Developing Mechanisms and Strengthening the Centre for Industrial Community Linkage.

4.1.3. Strengthening the Centre for External Degree and Extension Courses.

4.1.4. Promoting Innovative Park for Community/ Industry Coordination and Collaboration.

Goal 5: Maintaining a positive value system among the stakeholders and enhancing good governance.

Objectives:

5.1 To promote social harmony in Eastern University, Sri Lanka.

➤ **Strategies:**

5.1.1. Enhancing accountability and transparency.

5.1.2. Creating platforms for the students to showcase their competencies.

5.1.3. Encouraging staff & students to collaborate with external organizations and community.

5.1.4. Empowering and promoting ethnic, social and religious inclusion.

5.1.5. Promoting gender equity and equality among the stakeholders.

Action Plan 2026

Faculty/ Center/ Unit:

Faculty of Communication and Business Studies

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline†	Estimated Budget
						Q1	Q2	Q3	Q4		
			1.1.1.1	Revising and getting the approval for the existing curriculum of Bachelor of Science in Management(General)	Dean, Head/DBMS, Chairman/CDC, Relevant Coordinators, Coordinator/FQAC					1. No. of Curriculum Development Committee meetings held in the faculty,	10,000.00
			1.1.1.2	Revising and getting the approval for the existing curriculum of Bachelor of Science Honors in Management							10,000.00
			1.1.1.3	Revising and getting the approval for the existing curriculum of Bachelor of Science Honors in Marketing Management							10,000.00
			1.1.1.4	Revising and getting the approval for the existing curriculum of Bachelor of Science Honors in Human Resource Management						2. No. of meetings held with external stakeholders,	10,000.00
			1.1.1.5	Revising and getting the approval for the existing curriculum of Bachelor of Science Honors in Accounting and Finance							10,000.00
			1.1.1.6	Revising and getting the approval for the existing curriculum of Bachelor of Science Honors in Information Systems						3. Frequency of obtaining feedback from students/ year	10,000.00
			1.1.1.7	Revising and getting the approval for curriculum of B.A. in Communication Studies	Dean, Head/DLCS, Chairman CDC, Coordinator /FQAC					1. No. of Curriculum Development Committee meetings held in the faculty,	10,000.00
		1.1.1	1.1.1.8	Revising and getting the approval for the curriculum of B.A. in Languages Studies						2. No. of meetings held with external stakeholders,	10,000.00
										3. Frequency of obtaining feedback	
			1.1.1.9	Getting approval from the UGC and the commencement of B.Sc. in Management External degree programme (SLQF Level 5)	Dean, Head/DBMS, Chairman/BoS, Academic Coordinator, Director/ CQA					No. of students completed degree programs & Employability index	
			1.1.1.10	Introducing fall back option to degree programmss	Dean, All HODs, Chairman CDC, Coordinator /FQAC						
			1.1.1.11	Conduct Graduate Tracer study	Dean, All HODs, Coordinator/ FQAC						5,000.00

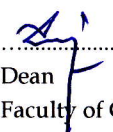
1.1	1.1.1.12	Enrollment and Orientation of New Academic Batch	Dean, All HODs, Coordinator/FQAC, AR							200,000.00
	1.1.1.13	External Reviewers payments	Dean, All HODs, Chairman CDC, Coordinator /FQAC						No. of study programmes	300,000.00
	1.1.2	1.1.2.1	Activities Facilitated by the Career Guidance Unit to Enhance Skills, Employability, and Professional Awareness	FCGA					Number of Workshops	
	1.1.2	1.1.2.2	Organizing special workshops, fieldwork/ industrial visit, seminars, guest lecturers, trade fairs, creative days, lightning talks, and community participatory programs	Dean, Head/DBMS, Head/DLCS, Coordinator					SPs incorporated*	500,000.00
		1.1.2.3	Conducting Undergraduate research forum	Dean, All HODs, Coordinator/URF						200,000.00
		1.1.3.1	Conducting monthly FQAC Meetings	Dean, AR, Coordinator/FQAC					No.of meetings	100,000.00
	1.1.3	1.1.3.2	Conducting monthly Faculty Board Meetings	Dean, AR					No.of meetings	200,000.00
		1.1.3.3	Obtaining feed back from students	Dean, All HODs, Chairman CDC, Coordinator /FQAC						
		1.1.3.4	Submitting student feedback analysis report	Dean, All HODs, Coordinator /FQAC						
		1.1.3.5	Obtaining Peer evaluation form from the faculty staff members	Dean, All HODs, Coordinator /FQAC						
		1.1.3.6	Obtaining moderation report form from the faculty staff members	Dean, All HODs, Coordinator /FQAC						
		1.1.3.7	Obtaining 2nd examiner form from the faculty staff members	Dean, All HODs, Coordinator /FQAC						
		1.1.3.8	Purchasing softwares with licenses	Dean, Head/DIT					percentage of completion	1,410,000.00
		1.1.3.9	Initiating & signing MoUs with national and International organizations	VC, Rector, Dean, HODs					No. of MoUs signed and initiated	50,000.00
		1.1.3.10	Purchasing accounting/ IT packages and advanced data analysis tools	Dean, Head/DBMS					No. of subjects adopted the ICT curricula	1,500,000.00
		1.1.3.11	Publish student Handbook	Dean, All HODs						150,000.00
		1.1.3.12	Updating Faculty and Department Website	Dean, Coordinator/ITC						
		1.1.3.13	Updating FQAC website	Dean, FQAC/ Coordinator, Web Coordinator, System Analyst						

1.1.4	1.1.4.1	Getting approval and starting the B.Sc in Tourism and Leisure Management degree programme	Rector, Dean, Head/DBMS, Director/ CQA			Completion Percentage of new degree program	10,000.00
	1.1.4.2	Proposal writing and Getting approval from relevant boards for the Diploma in Computer Application (DCA) (SLQF Level 3)	CEDEC, Dean, Head/DIT, FCDC, BoS, Academic Coordinator			Employability index & Student's feedback summary, number of students registration	
	1.1.4.3	Proposal writing and Getting approval from relevant boards for the BA in Languages (External Degree programme) (SLQF Level 5)	CEDEC, CQA, Dean, Head/DLCS, FCDC, BoS, Academic Coordinator			No. of students completed degree programs & Employability index	
	1.1.4.4	Proposal writing and Getting approval from relevant boards for the BA in Communication Studies (External Degree)programme (SLQF Level 5)	CEDEC, CQA, Dean, Head/DLCS, FCDC, BoS, Academic Coordinator			No. of students completed degree programs & Employability index	
	1.1.4.5	Proposal writing and Getting approval from relevant boards for the Diploma in Journalism and Media Studies	CEDEC, Dean, Head/DLCS, FCDC, BoS, Academic Coordinator			Employability index & Student's feedback summary, number of students registration	
	1.1.4.6	Writing the proposal and obtaining the approval for new Diploma/ Advance certificate course on Microfinance	CEDEC, Dean, Head/DBMS, FCDC, BoS, Academic Coordinator			% of SPs	
	1.1.4.7	Starting external Diploma/ Advance certificate course on Microfinance	CEDEC, Dean, Head/DBMS, FCDC, BoS, Academic Coordinator			% of SPs	
1.1.5	1.1.5.1	Bifurcation of Faculty of Communication and business studies into two faculties namely Faculty of Management Studies & Faculty of Humanities and Social Sciences	VC, Rector, Dean, All HODs				50,000.00
	1.1.5.2	New Department creation in Faculty of Management Studies:	VC, Rector, Dean, Head/DBMS				
		1. Department of Accounting and Financial Management					50,000.00
		2. Department of Marketing Management					50,000.00
		3. Department of Human Resource Management					50,000.00
		4. Department of Tourism and Leisure Management					50,000.00
		5. Department of Business Management and Information Systems					50,000.00
	1.1.5.3	Faculty of Humanities and Social Sciences to formulate following departments:	VC, Rector, Dean, Head/DLCS				
		1. Department of Languages					50,000.00
		2. Department of Communication and Media Studies					50,000.00

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5	5.1	5.1.3.2	Celebrating the Faculty Week	Dean, All HODs, AR, Coordinator						800,000.00	
		5.1.3	5.1.3.3	Organizing regular Meeting with the student union	Dean, All HODs, AR						
			5.1.3.4	Create Student Societies	Dean, All HODs, AR						
		5.1.3.5	International Accounting Day (November 10, 2026), that enhances student engagement, promotes the accounting profession, and strengthens industry-academia ties.	Dean, HOD/DBMS, Students & Coordinators					No. of programmes organized	100,000.00	
		5.1.4	5.1.4.1	Workshops and Engagement Activities Conducted under the Unit of Social Reconciliation	Dean, Coordinator, Faculty Representative					No.of. Program	
		5.1.5	5.1.5.1	Workshops and awareness activities conducted under the Gender Equity and Equality (GEE) Unit to foster gender equality and a safe campus environment	Dean, Coordinator, Member of Faculty					Percentage of satisfaction survey & No.of .Program	
Total										26,507,000.00	


 Dean
 Faculty of Communication and Business Studies
 Trincomalee Campus, EUSL

DEAN
 Faculty of
 Communication & Business Studies
 Trincomalee Campus
 Eastern University, Sri Lanka

Faculty /Center / Unit : Faculty of Applied Science, Trincomalee Campus , EUSL

Goal No.	Objective No.	Strategy No.	Strategic Activity No.	Activity	Person Responsible	2026				Performance indicators and baseline†	Estimated Budget (Rs)
						Q1	Q2	Q3	Q4		
1	1.1	1.1.1	1.1.1.1	Implementing of the hounours degree programme	Dean, HoDs						2,000,000.00
			1.1.1.2	Upgrading the curriculum as per the current trends	Dean, HoDs, Chair/FCDC						500,000.00
			1.1.1.3	Purchasing Softwares with licences (As required for teaching and learning)	Dean, Head/DCS						1,000,000.00
			1.1.1.4	Incorporating Subject Benchmark Statement (SBS) reference points into the existing degree curriculum.	Dean, HoD/DPS						100,000.00
		1.1.2	1.1.2.1	Incorporating assessment strategies to evaluate 4C'S (Creatity, Critical thinking, Corporative and Collabative)	Dean and HoDs						200,000.00
			1.1.2.2	Updating and adopting relevant teaching-learning methods, assessment methods.	Dean and HoDs						50,000.00
			1.1.2.3	Practicing student centered learning	HoDs, Lecturers						50,000.00
			1.1.2.4	Implementing Individual/ Group Project for courses	HoDs, Lecturers, Instructors						50,000.00
			1.1.2.5	Motivating report writing on practical / individual or group projects	Dean, Academic CG Advisor/FCGC						50,000.00
			1.1.2.6	Conducting community outreach programme and industrial linkage	Dean, HoDs and Coordinator CICL						50,000.00
			1.1.2.7	Incorporating Students' presentation on selected topics of the course.	HoDs & lecturers						50,000.00
			1.1.2.8	Assessing and evaluating SCL activities of students and activity report by staff	HoDs, Dean, Coordinator/FQAC						50,000.00
			1.1.2.9	Organizing Quiz competition, exhibition, Student group project, etc	HoDs, Student Societies, Dean						50,000.00
			1.1.2.10	Enhancing facilities for existing laboratories	HoDs, Dean, Rector, VC						50,000.00
			1.1.2.11	Establishing advanced laboratories for Computing , Physics and Electronics	HoDs, Dean, Rector, VC						50,000.00
			1.1.2.12	Conducting Orientation programme for the 2024/2025 batch	Rector,Dean, HoDs & AR/FAS,Student Affairs						50,000.00
			1.1.2.13	Collaborating activities with government institution and non-government institution	HoDs, Dean, Rector, VC						500,000.00
		1.1.3	1.1.3.1	FQAC to monitoring the quality assurance practices/progress (Adoption of CA guidelines, Follow course specification, Lesson plan etc...)	Dean, HoDs, Coordinator/FQAC						10,000.00
			1.1.3.2	Updating Recommended Reading Materials for each Semester for relevant courses.	HoDS, Librian & Lecturers						2,000,000.00
			1.1.3.3	Subscribing online course materials and e-resources	HoDS, Librian & Lecturers						2,000,000.00
			1.1.3.4	Conducting internal study programme reviews periodically with help of Coordinator/FQAC and Head of departments	Director/ CQA, Coordinator/FQAC						500,000.00
			1.1.3.5	Implementing Peer Evaluation among teaching staff	Coordinator/FQAC, Head/DCS, Dean						
			1.1.3.6	Assessing the sufficiency of physical resources for teaching and learning environment	Coordinator/FQAC, HoDs, Dean						
			1.1.3.7	Maintianing the committees at the Department level to improve the UG programmes	HoDs, Chairman and members/ Faculty CDC, Coordinator and members/ Department CDC						
			1.1.3.8	Providing necessary training on QA mechanisms to Faculty members in liaison with CQA and SDC	Director/CQA, Coordinator/SDC, FQAC Coordinator						100,000.00
			1.1.3.9	Assisting manual preparation on QA aspects	Dean, HoDs, FQAC Coordinator						
			1.1.3.10	Monitoring the implementations of PR and IR Recommendations	Dean, HoDs, FQAC Coordinator						
			1.1.3.11	Purchasing teaching and learning essentials	HoDs, Dean, Bursar						2,000,000.00

Dean
Faculty of Applied Science
Trincomalee Campus
Eastern University Sri Lanka

2	2.1	1.1.3.12	Organizing guest lectures and seminars	HoDs, Dean, Academic CG Advisor/FCGC						100,000.00
			1.1.3.13	Implimenting Computer Networking Services in the Faculty Building (Server implementation, Data repository etc.)	HoDs, Dean					2,000,000.00
			1.1.4.1	Initiating / Commencing Diploma Programmes	Dean, HoDs, Chair/FCDC					100,000.00
		1.1.4	1.1.4.2	Commencing and Implementing Short Courses	Dean, HoDs, Chair/FCDC					100,000.00
			1.1.4.3	Initiating Bachelor of Science in Environmental Horticulture and	Dean, HoDs, Chair/FCDC					10,000,000.00
		2.1.1	2.1.1.1	Encouraging academic staff and final year students to publish their research work (Conference registration, transport etc.)	HoDs					200,000.00
			2.1.1.2	Encouraging students to do their final year research projects on emerging technologies	HoDs					1,000,000.00
			2.1.1.3	Developing faculty research policy	Chairman FRC, HoDs Dean					
		2.1.2	2.1.2.1	Signing relevent MOU	HoDs, Dean, VC					200,000.00
			2.1.2.2	Submitting research proposal to get the grants	HoDs, Dean, Senior Academics					
3	3.1	3.1.1	2.1.2.3	Supervisingof multidisciplinary research	HoDs, Dean, Senior Academics					
			2.1.3.1	Introducing annual Dean's research award in faculty level	HoDs, Dean, Rector, VC					100,000.00
			2.1.3.2	Encouraging research by providing awards in faculty level	HoDs, Dean, Rector, VC					100,000.00
		3.2.1	3.1.1.1	Adopting a clearly specified staff work norms and job descriptions based on the QAC/UGC.	HoDs, Dean, Coordinator/FQAC					
			3.1.1.2	Training all staff through the SDC in a well designed professional development programmes.	Coordinator/SDC, Rector					100,000.00
			3.1.1.3	Providing appropriate training and continuous exposure to academics on adopting OBE and SCL in teaching-learning-assessment.	Dean, Coordinator/SDC					200,000.00
			3.1.1.4	Inviting staff from other institute or universities or software industry personal to deliver lectures or talk	HoDs, Dean, Coordinator/SDC					1,000,000.00
			3.1.1.5	Motivating staff to participate overseas training programme by providing financial support	HoDs, Dean, Rector, VC					
		3.2.3	3.2.1.1	Reviewing the faculty development plan annually	HoDs, Staff, Dean, DR/Capital Works, Rector					100,000.00
			3.2.1.2	Maintaining the existing facilities and improve on urgent needs. (Rehabilitation)	HoDs, Staff, Dean, DR/Capital Works, Rector					1,000,000.00
			3.2.3.1	Purchasing updated reading materials recommeded in the course specification	HoDs, Asst. Lib/TC					1,000,000.00
			3.2.3.2	Initiating Research laboratories at Faculty	HoDs, Staff, Dean, DR/Capital Works, Rector					10,000,000.00
4	4.1	4.1.1	4.1.1.1	Encouraging staff and student to focus on researches relevant to socio-economic needs	HoDs, Dean					500,000.00
			4.1.2.1	Providing training for undergraduates through the Internship placement for the final year students	HoDs, Dean					100,000.00
			4.1.2.2	Organizing community outreach programmes	Dean, HoDs, Faculty Rep./ CICL					200,000.00
		4.1.3	4.1.3.1	Initiating certificate/diploma programmes	HoDs, Dean					100,000.00
			4.1.4.1	Creating an Industrial Community - formulate from passout graduates	HoDs, Dean					500,000.00
			4.1.4.2	Conducting Exhibition/Science fair/Workshop with the collaboration of industries and HEIs	HoDs, Dean					2,000,000.00
			4.1.4.3	Visiting Industries to explore the needs and practices of the Industries	HoDs, Dean, Academic CG Advisor/FCGC					500,000.00

Action Plan 2026

Faculty/ Center/ Unit:

Faculty of Siddha Medicine, Trincomalee Campus, EUSL

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline	Estimated Budget (Rs.)
						Q 1	Q 2	Q 3	Q 4		
		1.1.1	i	Appoint external reviewers to review Curriculum of FSM	Rector/TC, Dean, Head / DGP, DMT					incorporated	100,000.00
			ii	Reviewing the curriculum of degree programme frequently to meet the stakeholders' requirement	Rector/TC, Dean, Heads, Coordinator/CDC						50,000.00
			iii	Developing a new Certificate Programme							
			a)	Certificate course in Laboratory management	Rector/TC, Dean, Heads/DMT						100,000.00
			iv	Developing Diploma Programmes							
			a)	Diploma in Siddha Pharmaceutical sciences	Rector/TC, Dean, Heads/DMT						500,000.00
			b)	Diploma in Yoga	Rector/TC, Dean, Heads/DMT						500,000.00
			c)	Diploma in Counseling	Rector/TC, Dean, Heads/DMT						500,000.00
			v	Obtain student's feedback once in a year	Dean, AR, Coordinator/FQAC						10,000.00
			vi	Obtain feedback from a stakeholders (other than student) once in a year	Dean, AR, Coordinator/FQAC, CDC						10,000.00
			vii	Conduct workshops, related to the curriculum development and design for the academic staff	Dean, AR, Coordinator/CDC, FQAC						500,000.00
			xi	Appointing course experts	Rector/TC, Dean, Heads, Course In-Charge					Appointment of External reviewers	
			xii	Defining programme framework	Chairman/CDC						40,000.00
			xiii	Capacity building in OBE-SCL	Chairman/CDC					No of workshops	60,000.00
			xiv	Enhancing skills in effective assessment.	Chairman/CDC					No of workshops	40,000.00
			xv	Assigning Consultants for curriculum revision	Dean/FSM					Assign consultant	50,000.00
			xvi	Reviewing and updating course contents	Dean, Heads, Coordinator/FQAC, CDC						
			xvii	Discussing the final draft of 1 st , 2 nd , 3rd profession	Rector/TC, Dean, Heads DGP & DMT & External reviewers						
			xix	Building capacity in curriculum design	Chairman/CDC					No of workshops	
			xx	Peer observation and their integraion into the course design and development process	Dean, AR, Coordinator/CDC, FQAC						
		1.1.2	i	Workshop on laboratory management for professional I students	Head/DMT						50,000.00
			ii	Workshop on clinical appointment and clerkship	Head/DNC					incorporated	100,000.00
			iii	Conducting community out reached programme related to medicinal plants	Head/DGP						100,000.00
			iv	Conducting screening programmes in community (Medical camp/awareness, screening programme)	Dean, Head/DNC, CICL					% SPs incorporated	500,000.00
			v	Increasing collaboration with health institution to enhance graduate attribute (Field trip, hospital visit etc.)	Dean, Head/DNC, CICL						100,000.00
			vi	Collaboration with CICL to enhanced outcome based learning	Dean, Head/DNC, CICL						10,000.00
			vii	Develop professorial unit at Siddha teaching hospital	VC, Rector/TC, Dean, Head/DNC						
			viii	Progress the system of Dean's award (Printing etc)	Dean, Heads						100,000.00
			ix	Consultation meeting for review preparation -1st, 2nd, and 3rd profession	Dean, Head / DMT, DGP, Course In-Charge						10,000.00
			x	Herbal Garden Field Visits	Dean, Head/DGP					No of Visits	300,000.00

1	1.1	xi	Industrial Visits in Herbal Pharmaceutical Companies	Head/ DGP				No of Visits	150,000.00
		xii	Workshop on Animal Experimental methods in developing new herbal drug	Head/ DGP				% SPs incorporated	60,000.00
		i	Conduct quiz for the incourse assessment	Head/DMT, DNC				% SPs incorporated	25,000.00
		ii	Conduct the Continuous Assessment Tests (CAT) in various methods	Head/DGP, DMT, DNC					25,000.00
		iii	Conduct individual presentations and tutorials	Head/DGP, DMT, DNC					25,000.00
		iv	Allocation of Independent learning hours to relevant topics of the modules	Head/DGP, DMT, DNC					25,000.00
		v	Incorporate Independent Learning notional hours in the time table	Head/DGP, DMT, DNC					
		vi	Model clinical centers develop at department level - utilization of center for teaching	Head/DNC					100,000.00
		vii	Obtaining feedback from students	Dean, AR, Coordinator/FQAC					10,000.00
		viii	Conduct internal reviews on Teaching-Learning facilities (Lecture halls, Library, Labs, ICT Labs, student learning environment)	Dean, AR, Coordinator/FQAC					20,000.00
		ix	Conduct student satisfaction survey	Dean, AR, Coordinator/FQAC					50,000.00
		x	Prepare policy for course design and approval (SOP & TOR)	Dean, Heads, Coordinator/FQAC					10,000.00
		xi	Finalize the standard formats/templates for programme /course design and development	Coordinator/FQAC, CDC					5,000.00
		i	Use of LMS for delivery of lecture materials, conduct of assessments, tutorials and submission of research project proposals	Dean, Heads					10,000.00
		ii	Conduct training programme on use of relevant apps to all staff by CICT	Dean, Heads					50,000.00
		iii	Initiate formation of student peer study group through students representatives by mentors and student counsellor	Dean, Heads, Academic Staff/FSM					5,000.00
		iv	Discussion, SWOT analysis with need analysis (students -80) & (students-100)	Dean, Heads, Coordinator/FQAC/CDC					100,000.00
		i	Conduct FQAC meetings at the faculty level to ensure the internal quality assurance mechanism	Dean, Heads, Coordinator/FQAC					25,000.00
		ii	Discussion, SWOT analysis with need analysis (Graduates)	Dean, Coordinator/FQAC, CDC				No of meetings	10,000.00
		iii	Discussion, SWOT analysis with need analysis (Employers/ professional bodies)	Dean, Coordinator/FQAC, CDC				No of meetings	10,000.00
		iv	Ensure the internal quality assurance mechanism at the department level	Dean, Heads, Coordinator/FQAC					10,000.00
		1.1.6 i	Approval from the QAC to commence the new diploma, certificate programs	VC, Rector/TC, Dean, Heads, Coordinator/FQAC					50,000.00
		1.1.7 i	To develop and sign MoUs with foreign universities/institutions	VC, Rector/TC, Dean					500,000.00
		1.1.8 i	Enhancing students learning environment- purchasing modern teaching & learning materials	Head/DGP, DMT, DNC					5,000,000.00
		ii	Enhance the collaboration with publishers	VC, Rector/TC, Dean					50,000.00
		i	Establishing ICT lab FSM	Dean, Head/DMT, DGP DNC					5,000,000.00
		ii	Purchasing of furnitures and office equipments for FQAC & Dean Office	Dean, Coordinator/FQAC					7,000,000.00
		iii	Online teaching in study programme	Dean, Head/ DMT, DGP, DNC					
		iv	Introduce MIS for attendance						
		v	Promote Usage of ICT resorses with teaching modern facilities	Dean, Heads					50,000.00
		1.1.10 i	Conduct career development workshops through CGU/ FSM for students and staff	Dean, Heads, Advisor/CGU					100,000.00
		ii	Staff participation in career development programmes	Dean, Heads, Advisor/CGU					500,000.00
		iii	Assist in conduct of job fairs, career fairs, entrepreneurship works	Dean, Heads, Advisor/CGU					400,000.00
		i	Conduct Monthly meetings between Head and student coordinators	Heads					70,000.00
		ii	Conduct of monthly meeting with students by student counselors & mentors	Student Counselors & mentors/ FSM					100,000.00
		iii	Conduct monthly Faculty board meeeting	Dean, AR/ FSM					150,000.00
		iv	Celebration of World Siddha day	Dean					150,000.00
		v	Celebtation of Faculty day	Dean					200,000.00
		vi	Celebtation of International Yoga day	Dean					150,000.00
		vii	Orientation programme for 2024/25 academic batch students	Dean					200,000.00
		2.1.1 i	Share key findings with the external stakeholders through knowledge dissemination forums such as Research conferences	Dean, Heads					50,000.00

2	2.1	2.1.2	i	Conduct / facilitate Faculty level gathering for presentations and interactions and share research success stories	Dean, Heads/DGP,DMT, FCGU						10,000.00
			ii	Promoting Sri Lanka Journal of Siddha Medicine	Dean						10,000.00
			iii	Enhance the collaborative research among the staff	Dean, Heads						100,000.00
		2.1.3	i	Workshops for academics to open and maintain personal IDs (e.g. Clarivate Analytics, Scopus, Google Scholar, Research Gate, etc.)	Rector/TC, Dean, Heads/DMT, DGP						200,000.00
			ii	Workshop on Google mapping of medicinal plants in Eastern Province	Dean, Head/DFP						50,000.00
			iii	Promote/facilitate research collaborations with relevant institutions.	Dean, Heads						500,000.00
			iv	Facilitate postdoctoral fellowships	Dean, Heads/DGP, DMT						200,000.00
			v	Workshops for academic on research engine	Dean/FSM						50,000.00
			vi	Initiate the model clinical laboratory	Dean, Head/DNC						1,000,000.00
			vii	Organize/ develop the Pathology, forensic, toxicology and microbiology laboratory	Dean, Head/ DNC						700,000.00
			ix	Integrative research into undergraduates	Dean, Heads						250,000.00
			x	Encourage the staff to apply the research award	Dean, Heads						150,000.00
3	3.1	3.1.1	i	Adopt a clearly specified staff work norms and job descriptions based on the QAC/UGC.	Dean, Heads, Coordinator/ FQAC						10,000.00
			ii	Train all staff through the SDC in a well-designed professional development programme	Faculty Representative/SDC,						50,000.00
			iii	Identify & provide opportunities for foreign training to all staff on current technologies.	Faculty Representative/SDC,						200,000.00
			iv	Provide appropriate training and continuous exposure to academics on adopting OBE and SCL in teaching-learning-assessment.	Dean, Coordinator/FQAC						200,000.00
			v	Adopting the reward scheme for exceptional commitment in duties.	VC, Rector, Dean, Heads						50,000.00
			vi	Initiate the teacher excellency awarding system	Dean, Heads, Academic staff						50,000.00
			vii	Conduct regular performance evaluation of staff by peer reviews and annual appraisal reports	Dean, Heads, Coordinator/FQAC						50,000.00
		3.1.2	i	Conduct Staff development programs to maintain a good rapport with co workers	Coordinator/SDC, Heads						70,000.00
			ii	Form Team activities for the students on the basis of multi ethnicity	Dean, Heads						750,000.00
			iii	Encourage FSM Students to participate in sports and other committees at the campus level	Dean, Heads						500,000.00
			iv	Adopting suggestion box among students and staff to address grievances	Dean, Heads						50,000.00
	3.2	3.2.1	i	Annual review of the faculty development plan	VC, Rector, Dean, Heads					with learning	100,000.00
			ii	Maintain the existing facilities and improve on urgent needs.	Dean, DR/Capital Works						5,000,000.00
			iii	Development works in existing herbal garden	Dean, Head/DGP, DR/Capital works						2,000,000.00
			iv	Purchasing tables and chairs for the additional student intakes	Dean, Heads, DR/Capital Works						2,500,000.00
			v	Purchasing furniture and office equipments	Dean, Heads						1,000,000.00
			vi	Purchasing AC fro the Laboratory and staff room	Dean, Heads						1,000,000.00
		3.2.2	i	Prepare Annual Action Plan of Faculty based on the Strategic Plan 2024-2029 and review bi-annually and make required updates to the Strategic Plan annually incorporating changes in the educational sphere nationally and globally	Dean, Heads, Coordinator/ Strategic plan						5,000.00
			ii	Obtain advice / Internal quality assurance	Coordinator/FQAC						5,000.00
			iii	Improve efficiency of financial management, and strengthen procedures for optimal and effective use of resources.	Dean, Heads, Bursar						10,000.00
			iv	Prioritize resource allocation for teaching-learning; Laboratory equipment and models	Dean, Heads, Bursar						100,000.00
		3.2.3	i	Updating FQAC website	Dean, Heads						100,000.00
			ii	FQAC to conduct progress of implementation of QAC requirements in SPs	Dean, Coordinator/FQAC						10,000.00
			iii	Improve efficiency of financial management, and strengthen procedures for optimal and effective use of resources.	Dean, Heads, Bursar						10,000.00
4	4.1	4.1.1	i	Conducting of training programmes for school students regarding medicinal herbs	Dean, Head/DGP						25,000.00
			ii	Conducting special training programmes on Laboratory safety	Dean, Head/DMT						25,000.00
			iii	Conducting of training programmes for school students from technology stream,	Dean, Head/DMT						25,000.00
			iv	Exposure visits of university students and school students to Laboratory equipments	Dean, Head/DMT						25,000.00
			v	Organizing industrial visits for exposure to new technology	Dean, Heads						750,000.00
			vi	Exposure visits of university students and school students to Herbal Garden	Dean, Head/DGP						25,000.00
			vii	Promote Research collaborations	Dean, Heads						1,000,000.00
			i	Preparation of course materials and deliver it to students for each external Programs	Dean, Heads						100,000.00

		4.1.2	ii	Providing lab facilities for conducting practical for the external programs	Dean, Head/DMT			500,000.00
			iii	Expanding of yoga center to provide facilities for external programe	Dean, Head/DMT			1,000,000.00
5	5.1	5.1.1	i	Ensure that the co-curricular activities of the department is functioning under policy framework and operational procedures [SLQF]	Dean			500,000.00
		5.1.2	i	Pathology and Forensic laboratory development	Head/DNC			500,000.00
			ii	Extend laboratory services to the external bodies including researchers	Heads			500,000.00
			i	Final Year student research with Hospitals and other research institutes	Heads			100,000.00
			ii	Enhance the students research to commercialization	Dean, Heads			200,000.00
		5.1.3	iii	Promoting Commercialization through University Business Linkage	Dean, Heads, Coordinator/UBL			250,000.00
			iv	Workshop on Procedures to obtain te Patency	Dean, Heads, Coordinator/UBL			100,000.00
			v	Seminar on commercialization process and it's benefits of herbel products throug UBL	Dean, Heads, Coordinator/UBL			100,000.00
				TOTAL				46,930,000.00



Dean
Faculty of Siddha Medicine
Trincomalee Campus, EUSL

Dean
Faculty of Siddha Medicine
Trincomalee Campus
Eastern University, Sri Lanka

Action Plan 2026

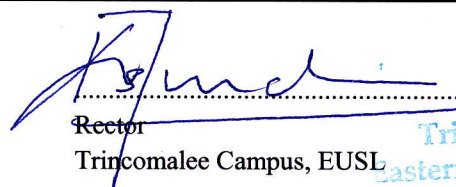
Faculty/ Center/ Unit:

Library

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline†	Estimated Budget
						Q 1	Q 2	Q 3	Q 4		
1	1.1	1.1.3	1.1.3.10	Providing updated teaching & learning materials / resources to keep patrons up-to-date with the required information							
1	1.1	1.1.3	1.1.3.10.1	Purchasing text books (Acquisition)	SAL					Percentage of the allocation used	3,500,000.00
1	1.1	1.1.3	1.1.3.10.2	Enhancing the availability & number of e-resources (Digitalization)	SAL					No. of e-resources/databases added	300,000.00
1	1.1	1.1.3	1.1.3.10.3	Enhancing visibility of resources via OPAC & Web (Digitalization)	SAL					No. of views/ month	50,000.00
1	1.1	1.1.3	1.1.3.10.4	Conducting workshops/seminars on e-resources (Sustainable Hub)	SAL					No of beneficiaries	50,000.00
1	1.1	1.1.3	1.1.3.10.5	Promoting access to info. through modern tech (Sustainable Hub)	SAL					No. of digital access points deployed	10,000.00
1	1.1	1.1.3	1.1.3.10.6	Purchasing/ subscribing journals and magazines (Periodicals)	SAL					Percentage of the allocation used	500,000.00
2	2.1	2.1.1	2.1.1.7	Enhancing Research outputs of staff and students and ensure the global visibility to the University's research output							
2	2.1	2.1.1	2.1.1.7.1	ISBN producing service	SAL					No of ISBN produced	10,000.00

2	2.1	2.1.1	2.1.1.7.2	Subscription to research support tools (Sustainable Hub)	SAL & All Deans					No. of licenses activated / software purchased	2,500,000.00
2	2.1	2.1.1	2.1.1.7.3	Providing Document Delivery Service (Sustainable Hub)	SAL					Percentage of requests attended	10,000.00
2	2.1	2.1.1	2.1.1.7.4	Providing Research support for students (Sustainable Hub)	SAL					No of beneficiaries	50,000.00
2	2.1	2.1.1	2.1.1.7.5	Establishing Research Corner – TC (Sustainable Hub)	SAL					No. of publications dispalyed/No.of abstracts available / No. of students' creations (TC) available	50,000.00
2	2.1	2.1.1	2.1.1.7.6	Digitizing material (Digitalization)	SAL					Percentage of documents digitized and uploaded to the repository	50,000.00
3	3.2	3.2.3	3.2.3.19	Upgrading the library facilities to provide modern library services to the users							
3	3.2	3.2.3	3.2.3.19.1	Developing collections for Museum (Museum)	SAL					No. of Artefacts	10,000.00
3	3.2	3.2.3	3.2.3.19.2	Enhance library facilities by procuring items (Genaral)						Percentage of furniture procured	
3	3.2	3.2.3	3.2.3.19.2	PCs (5)	AB						500,000.00
3	3.2	3.2.3	3.2.3.19.2	UPS units (6)	AB						60,000.00
3	3.2	3.2.3	3.2.3.19.2	Photocopier (1)	AB						250,000.00
3	3.2	3.2.3	3.2.3.19.2	Laptops (1)	AB						250,000.00
3	3.2	3.2.3	3.2.3.19.2	Bookshelves (20)	AB						700,000.00
3	3.2	3.2.3	3.2.3.19.2	Tables (10)	AB						300,000.00
3	3.2	3.2.3	3.2.3.19.2	Reading chairs (50)	AB						800,000.00
3	3.2	3.2.3	3.2.3.19.2	Large museum table (1)	AB						200,000.00

3	3.2	3.2.3	3.2.3.19.3	Infrastructure modification (General)						Percentage work done	
3	3.2	3.2.3	3.2.3.19.3	Counter modification	AB						50,000.00
3	3.2	3.2.3	3.2.3.19.3	Security camera installation	AB						300,000.00
3	3.2	3.2.3	3.2.3.19.3	Partitioning work for the museum	AB						50,000.00
3	3.2	3.2.3	3.2.3.19.4	Preserving library materials (Preservation and Conservation)	SAL					No.of materials	500,000.00
3	3.2	3.2.3	3.2.3.19.5	Technically classifying materials (Acquisition)	SAL					No.of materials	Nil
3	3.2	3.2.3	3.2.3.20	Strengthening the human resources and improve the capacity of the library staff	SAL						
3	3.2	3.2.3	3.2.3.20.1	Filling existing cadre positions for 2 Library Information Assistants and 3 Library Attendants (General)	SAL, AR					No. of cadre filled	Nil
3	3.2	3.2.3	3.2.3.20.2	Developing the skill of library staff (Sustainable Hub)	SAL					No. of trainings/ Exposure visits provided to the staff	50,000.00
5	5.1	5.1.3	5.1.3.5	Providing community-based outreach library services							
5	5.1	5.1.3	5.1.3.5.1	Establishing the Community Information Desk – (Sustainable Hub)	SAL					Users served/month	10,000.00
5	5.1	5.1.3	5.1.3.5.2	Conducting outreach activities for School & public-libraries (Sustainable Hub)	SAL					No. of outreach events	50,000.00
5	5.1	5.1.3	5.1.3.5.3	Initiating Green Library practices (Sustainable Hub)	SAL					No of green library initiatives	50,000.00
5	5.1	5.1.3	5.1.3.5.4	Implementing Advocacy programmes for library services (General)	SAL					No of events conducted	50,000.00
5	5.1	5.1.3	5.1.3.5.5	Celeberating Libray week (General)	SAL					No of beneficiaries	50,000.00
Total Amount											11,310,000.00


 Rector
 Trincomalee Campus,
 Eastern University, Sri Lanka

Action Plan 2026

Faculty/ Center/ Unit : Capital Works & Planning Unit

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline	Estimated Budget Rs.(Mn)
						Q1	Q2	Q3	Q4		
3	3.2	3.2.3	3.2.3.1	Construction of Multipurpose Auditorium (Ongoing Project)	SAR/Capital Works					Physical progress	1,441.13
			3.2.3.2	Construction of 3km Internal Road (Ongoing Project)							296.60
			3.2.3.3	Construction of rain water drainage and expanding the box culvert in front of canteen							7.50
			3.2.3.4	Construction of 60 Cubic meter RCC water sump with motor room for hostel							10.00
			3.2.3.5	Construction of a workshop for Engineering Services Division							2.50
			3.2.3.6	Improvement of Roof Ceiling at Centre for Information Technology and Library at Trincomalee Campus, EUSL							5.00
			3.2.3.7	Renovation works with anti-Termite and Ants control Treatment Works for Office Building and Staff Quarters (315) at Trincomalee Campus, EUSL							7.00
			3.2.3.8	Waterproofing Work for Canteen and FAS Building at Trincomalee Campus, EUSL							7.50
			3.2.3.9	Improvement Works of Aluminum Partition at Dept. of Computer Science, FAS Building at Trincomalee Campus, EUSL							1.00
			3.2.3.10	Renovation works in hostels							2.50
			3.2.3.11	Improvement Works of Aluminum Partition at Student Affairs, 2nd Floor, CIT Building at Trincomalee Campus, EUSL							1.00
			3.2.3.12	Vehicle Parking Area for FCBS							4.00
Total											1,785.73

Note:

1. The estimate will be prepared after Campus board approval based on the rate available at that time due to the fluctuation of market price.

Senior Assistant Registrar
Capital Works
Trincomalee Campus
Eastern University, Sri Lanka.

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Senior Assistant Registrar,
Capital Works
Trincomalee Campus, EUSL

Action Plan 2026

Faculty/ Center/ Unit: Staff Development Center

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline	Estimated Budget
						Q1	Q2	Q3	Q4		
3	3.1	3.1.2	3.1.2.1	Statistical Packages for Research - Academic Staff	Coordinator/ SDC					Highly satisfactory. Satisfactory, above average, poor	80,000.00
			3.1.2.2	Modern Teaching, Assessment and Feedback Strategies - Academic Staff							80,000.00
			3.1.2.3	Use of AI in Office Related Works - Non Academic Staff							60,000.00
			3.1.2.4	Motivational Programme - Academic Staff							80,000.00
			3.1.2.5	Training on MIS - Academic Staff							60,000.00
			3.1.2.6	Professional Email Writing and Official Correspondence for Non - Academic Staff							60,000.00
			3.1.2.7	Understanding & Navigating Academic Administration & Policies - Academic Staff							80,000.00
			3.1.2.8	AI-Based Tools for Academics - Academic Staff							80,000.00
			3.1.2.9	Quality Assurance Requirements for Academic Staff (Exam Paper Setting, Moderation Forms, Peer-review, Curriculum Development & Revision, Action Plan Development) - Academic Staff							80,000.00
			3.1.2.10	Motivational Programme - Non Academic Staff							60,000.00
			3.1.2.11	Workload Management, Time Management & Academic Productivity - Academic Staff							80,000.00
			3.1.2.12	Personal Branding - Academic Staff							80,000.00
			3.1.2.13	Outbound Training - Academic Staff							250,000.00
			3.1.2.14	Outbound Training - Administrative and Non Academic Staff							250,000.00
			3.1.2.15	Continuous Professional Development Programmes- Academic Staff							400,000.00
			3.1.2.16	Continuous Professional Development Programmes - Administrative and Non Academic Staff							200,000.00
Total											Rs. 1,980,000.00



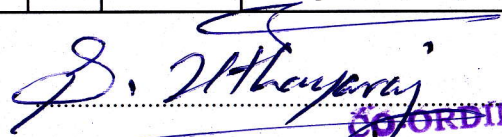
 Coordinator
 Staff Development Center
 Trincomalee Campus, EUSL.

Action Plan 2026

Faculty/ Center/ Unit:

Physical Education Unit

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline	Estimated Budget
						Q1	Q2	Q3	Q4		
3	3.2	3.2.4	3.2.4.1	Sports Council Formation 2025-2026 & Awareness Program	Coordinator					Completion Percentage	40,000.00
			3.2.4.2	Inter Faculty Fresher's Meet - 2026	Coordinator					Completion Percentage	1,500,000.00
			3.2.4.3	Inter Faculty Championship - 2026	Coordinator					Completion Percentage	1,500,000.00
			3.2.4.4	Campus Sports Meet	Coordinator					Completion Percentage	1,000,000.00
			3.2.4.5	Inter University Sports Activities	Coordinator					Completion Percentage	1,000,000.00
			3.2.4.6	Participation in Invitational Tournaments	Coordinator					No. of Events	300,000.00
			3.2.4.7	Friendly Matches (Organizing / Participations)	Coordinator					No. of Events	100,000.00
			3.2.4.8	Wellness Programmes (Fitness, yoga, awareness sessions, etc.)	Coordinator					No. of Sessions	20,000.00
			3.2.4.9	Staff Sports Activities	Coordinator					No. of Events	100,000.00
			3.2.4.10	Sports Advisory Committee Meeting	Coordinator					No. of Meetings	60,000.00
			3.2.4.11	Sports Council Meeting	Coordinator					No. of Meetings	40,000.00
			3.2.4.12	New Sports Council Formation 2026-2027 & Awareness Program	Coordinator					Completion Percentage	40,000.00
			3.2.4.13	New Sports Advisory Committee Formation 2026-2028	Coordinator					Completion Percentage	10,000.00
								Total			


Coordinator
 Physical Education Unit
 Trincomalee Campus
 Eastern University, Sri Lanka

Action Plan 2026

Center/ Unit:

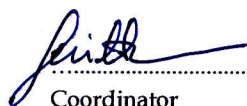
External Studies Unit, Trincomalee Campus

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline†	Estimated Budget (Rs)
						Q1	Q2	Q3	Q4		
3	3.2	3.2.1	3.2.1.1	procurement of infrastructe for the External Studies Unit, Trincomalee Campus including Furnitures, Computer , photocopier and others.							1,000,000.00
		4.1.3	4.1.3.1	BSc in Management External degree programme (SLQF Level 5)	Director/CEDEC/EUSL, Dean/FCBS, Chairman/ Board of Study, Academic Coordinator					No. of students completed degree programs	200,000.00
			i.	Commencement of programme						Employability index	
			ii.	Academic session commencement (2024/2025)							
		4.1.2	4.1.3.2	Diploma in Human Resource Management (DHRM) (SLQF Level 3)	Director/CEDEC,EUSL,D ean/FCBS, Chairman/ Board of Study, Academic Coordinator & Coordinator/DHRM					Employability index & Student's feedback summary, number of students registration	50,000.00
			i.	Academic session commencement (Batch IV)							
			ii.	Conduct Guest Lecture							
			iii.	Awarding Ceremony							
		4.1.3	4.1.3.3	Diploma in Computer Based Accounting (DCBA) (SLQF Level 3)	Director/CEDEC,EUSL,D ean/FCBS, Chairman/ Board of Study, Academic Coordinator & Coordinator/DCBA					Employability index & Student's feedback summary, number of	25,000.00
			i.	Academic session commencement (Batch III)							
			ii.	Conduct Guest Lecture							
			iii.	Awarding Ceremony							



4.1.5	4.1.3.4	Diploma in English (DE) (SLQF Level 3)	Director/CEDEC,EUSL,Dean/FCBS, Chairman/ Board of Study, Academic Coordinator & Coordinator/DE				Employability index, & Student's feedback summary, number of students registration	25,000.00
	ii.	Awarding Ceremony (intake I)						
	i.	Commencement of the Program (Intake II)						
	ii.	Awarding Ceremony						
4.1.5	4.1.3.5	Diploma in Computer Application (DCA) (SLQF Level 3)	Director/CEDEC,EUSL,Dean/FCBS, Head/DIT Chairman/ Board of Study, Academic Coordinator & Coordinator/DIT				Employability index, & Student's feedback summary, number of students registration	
	i.	Getting formal approval from the Faculty & Campus Board						
	ii.	Getting approval from Senate & Council						
	iii.	Commencement of the Programe (Intake I)						
4.1.6	4.1.3.6	Diploma in Tourism and Hospitality Management (DTHM)(SLQF Level 3)	Director/CEDEC,EUSL,Dean/FCBS, Head/DBMS Chairman/ Board of Study, Academic Coordinator & Coordinator/DTHM				Employability index, & Student's feedback summary, number of students registration	25,000.00
	i.	Academic session commencement (Batch I)						
	ii.	Conduct Guest Lecture						
	iii.	Awarding Ceremony						
4.1.7	4.1.3.7	BA in Languages (External Degree programme) (SLQF Level 5)	Director/CEDEC/EUSL, Dean/FCBS, Head/DLCS Chairman/ Board of Study, Academic Coordinator				No. of students completed degree programs, Employability index	
	i.	Priliminary works						
	ii.	Getting approval from Senate & Council						
	iii.	Getting approval from UGC						

	4.1.8	4.1.3.8	BA in Communication Studies (External Degree)programme (SLQF Level 5)	Director/CEDEC/EUSL, Dean/FCBS, Head/DLCS				No. of students completed degree programs, Employability index		
		i.	Priliminary works	Chairman/ Board of						
		ii.	Getting approval from Senate & Council	Study, Academic						
		iii.	Getting approval from UGC	Coordinator						
	4.1.9	4.1.3.9	Diploma in Journalism and Media Studies	Director/CEDEC/EUSL,De an/FCBS, Head/DLCS				Employability index, & Student's feedback summary, number of students registration		
		i.	Priliminary works	Chairman/ Board of Study, Academic Coordinator, Course Coordinator DJM						
		ii.	Getting approval from Senate & Council							
	4.1.10	4.1.3.10	Diploma in Microfinance	Director/CEDEC/EUSL, Dean/FCBS, Head/BMS				Student's feedback summary, number of students registration		
		i.	Priliminary works	Chairman/ Board of Study, Academic Coordinator,						
		ii.	Getting approval from Senate & Council							
	Total									Rs 1,325,000.00



Coordinator
External Studies Unit
Trincomalee Campus, EUSL

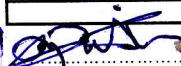
Coordinator
External Studies Unit
Trincomalee Campus
Eastern University, Sri Lanka

Action Plan 2026

Faculty/ Center/ Unit:

Faculty Career Guidance Cell, Faculty of Communication and Business Studies

Faculty/ Center/ Unit:			Faculty Career Guidance & Support									
Goal	Objective No	Strategy No	Activity No	Activities	Persons Responsible	2026				Performance indicators and baseline†	Estimated Budget(Rs)	
						Q1	Q2	Q3	Q4			
1	1.1	1.1.2	1.1.2.1	Rise with AI: Skill Building Workshop	Faculty Career Guidnace Advisor					Number of Workshops	40,000.00	
			1.1.2.2	Career Blueprint: Designing Your Professional Path, A workshop						Number of Workshops	40,000.00	
			1.1.2.3	Workshop on “Personal Grooming & Etiquette”						Number of Workshops	40,000.00	
			1.1.2.4	Awareness Programme on Safe Migration						Number of Workshops	40,000.00	
			1.1.2.5	Workshop on Emotional Intelligence for Professional Development						Number of Workshops	40,000.00	
			1.1.2.6	Global Careers & Remote Work Opportunities Workshop						Number of Workshops	40,000.00	
				A wellness progam in collaboration with Faculty of Applied Science and Faculty of Siddha Medicine						Number of Workshops	40,000.00	
Total											Rs. 280,000.00	


 Career Guidance Adviser
 Faculty of Communication and Business Studies
 Trincomalee Campus, Eastern University, Sri Lanka.

Faculty/ Center/ Unit:

Faculty Career Guidance Cell, Faculty of Applied Science

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline†	Estimated Budget (Rs)
						Q1	Q2	Q3	Q4		
1	1.1	1.1.2	1.1.2.1	Organize and conduct seminars, Webinars and workshops (2 Depts.)	Dean, Faculty CG Academic Advisor, Department Academic Representatives					Student's feedback summary	200,000.00
			1.1.2.2	Developing networks for future career (2 Depts.)	Dean, Faculty CG Academic Advisor, Department Academic Representatives					Student's feedback summary and Employment ratio per academic batch	80,000.00
			1.1.2.3	Awareness workshop on Career pathway and goal setting in working environment	Dean, Faculty CG Academic Advisor, Department Academic Representatives					Student's feedback summary	150,000.00
			1.1.2.4	Organizing a career Fair	Dean, Faculty CG Academic Advisor, Department Academic Representatives					Student's feedback summary, Industrialist feedback	200,000.00

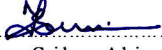
		1.1.2.5	Industrial Visits	Dean, Faculty CG Academic Advisor, Department Academic Representatives			Industrial report (Portfolio)	400,000.00
		1.1.2.6	Conducting FCGC meeting regularly (once in three months)	Dean, Faculty CG Academic Advisor			FCGC meeting Minutes, No. of meetings	10000.00
		1.1.2.7	Mock Interview	Dean, Faculty CG Academic Advisor, Department Academic Representatives			Student's feedback summary, Industrialist feedback	120,000.00
		1.1.2.8	Organize and conduct Competitions among the students	Dean, Faculty CG Academic Advisor, Department Academic Representatives			Student's feedback summary	240,000.00
Total								Rs. 1,400,000.00


 Career Guidance Adviser
 Faculty of Applied Science
 Trincomalee Campus, Eastern University, Sri Lanka.

Faculty/ Center/ Unit:

Faculty Career Guidance Cell, Faculty of Siddha Medicine

Goal No	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline†	Estimated Budget (Rs.)
						Q1	Q2	Q3	Q4		
1	1.1	1.1.2	1.1.2.1	Workshop on transition from School to University	Faculty Career Guidnace Advisor					Level of engagement in activities (% rating: highly satisfactory/ satisfactory/ above average/ average/ poor)	20,000.00
			1.1.2.2	Seminar on Career and Post graduate opportunities of BSMS graduates							20000.00
			1.1.2.3	Workshop on Preparing the research article and Publication procedures							20000.00
			1.1.2.4	Series of Workshop on Motivational Talks							50000.00
			1.1.2.5	Exposure visit to Private Indigenous Hospital to provide the Career related Information							150000.00
			1.1.2.6	Workshop on first aid and emergency handling with demonstration							
				Career Fair - 2026	Dean / FSM, HODs, Staff, FCGA						
Total											Rs. 360,000.00


 Career Guidance Adviser
 Faculty of Siddha Medicine
 Trincomalee Campus, Eastern University, Sri Lanka.

Action Plan 2026

Faculty/ Center/ Unit:

Information Technology Center

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Estimated Budget(Rs.)
						Q1	Q2	Q3	Q4	
3	3.2	3.2.2	3.2.2.1	Facilitate Zoom, LMS, Wi-Fi services, and maintain the university website.	Network Manager & System Analyst					
			3.2.2.2	Develop a new WordPress theme and enhance the existing website design.	System Analyst					
			3.2.2.3	IT-related subject: Facilitate the computer lab for practical sessions and examinations.	Instructors					
			3.2.2.4	Create cadre positions for a System Analyst, two Technical Officers and a Lab Attendant.	Coordinator					
			3.2.2.5	Purchase a smart board to computer lab	Coordinator					1000000.00
			3.2.2.6	Procure a Generator for the Data Center.	Network Manager					8000000.00
			3.2.2.7	Procure eight Server hard disk	Network Manager					1200000.00
			3.2.2.8	Purchase three Switches	Network Manager					300000.00
			3.2.2.9	Purchase three I KV UPS online	Technical Officer					100000.00
			3.2.2.10	Purchase 15 UPS Battery 12V	Technical Officer					100000.00
			3.2.2.11	Purchase a open Type Cabinet & a pegboard for tool organizer	Technical Officer					80000.00
			3.2.2.12	Purchase solid-state drive (SSD) to enhance the IT laboratory computer.	Coordinator & Technical Officer					1300000.00
			3.2.2.13	Repair and maintain AC services for ITC	Coordinator & Technical Officer					50000.00
			3.2.2.14	Procure photocopy machine with printer	Coordinator					200000.00
			3.2.2.15	Conducting IT related Workshop	Instructors					70000.00
Total										12400000.00


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Coordinator

Information Technology Center

Trincomalee Campus, EUSL

Coordinator
Information Technology Center
Trincomalee Campus
University of Sri Lanka

Faculty/ Center/ Unit:

Unit of Industry and Community Linkages, Faculty of Siddha Medicine

Goal No	Objective No	Strategy No	Activity No	Activity	Person Responsible	2024				Performance indicators and baseline†	Estimated Budget (Rs.)
						Q1	Q2	Q3	Q4		
4	4.1	4.1.2	4.1.2.1	Awarness programme about Food(Traditional & Siddha Specific preparation) to Public	Dean, Coordinator CICL, Representative FSM /CICL					Level of engagement in activities (% rating: highly satisfactory/ satisfactory/ above average/ average/ poor)	75,000.00
			4.1.2.2	Herbal awarness to Grate 4 & 5 School students							30,000.00
			4.1.2.3	Inductrial visit- Medicine (Link/ Siddhalepa/ Beem etc.) with BSMS undergratuade students							50,000.00
			4.1.2.4	Awarness about Siddha Medicine to G.C.E(A/L Studdents)							25,000.00
				Initiate awarness on small scale entrepreneurship related with Siddha Medicine to Siddha Medical Graduates(Medical officers, Intern Medical officers)							
			4.1.2.5								75,000.00
Total											Rs. 255,000.00

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Coordinator
Unit of Industry and Community Linkages
Trincomalee Campus, EUSL

Coordinator
Unit of the Industry and
Community Linkages
Trincomalee Campus
Eastern University, Sri Lanka

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Action Plan 2026

Faculty/ Center/ Unit: Gender Equity and Equality (UGEE)

Goal	Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baselines	Estimated Budget
						Q1	Q2	Q3	Q4		
5	5.1	5.1.5	5.1.5.1	Workshop on the "Prohibition of Ragging and Other Forms of Violence in Educational Institutions (Act No. 20 of 1998)" for First-Year Students during the Orientation Program of FCBS	Coordinator, Member of Faculty, Dean of FCBS					No.of .Program	Rs.10,000.00
			5.1.5.2	Display student artworks related to gender issues on the campus website	Coordinator, Member of Faculty, Dean of Faculties					Percentage of students' performance	Rs.30,000.00
			5.1.5.3	Workshop on Understanding and Addressing Gender-Based Issues in Higher Education for First-Year Students during the orientation program of FAS	Coordinator, Member of Faculty, Dean of FAS					No.of .Program	Rs.10,000.00
			5.1.5.4	Street drama related to gender based issues	Coordinator, Member of Faculty, Dean of FCBS					Percentage of satisfaction survey	Rs.30,000.00
			5.1.5.5	A Gender Awareness and Sensitization Session on Promoting Gender Equity and Equality for First-Year Students of the Faculty of Siddha Medicine	Coordinator, Member of Faculty, Dean of Siddha					No.of .Program	Rs.10,000.00
			5.1.5.6	Gender awareness program for nearby schools	Coordinator, Member of Faculty					No.of .Program	Rs.20,000.00
			5.1.5.7	Documentary screening and discussion related to Gender Issues	Coordinator, Member of Faculty, Dean of Faculties					Percentage of satisfaction survey	Rs.10,000.00
			5.1.5.8	Guest Lectures by Representatives from Professional Bodies on the Legal/Ethical Framework and Handling of Gender-Related Issues	Coordinator, Member of Faculty, Dean of Faculties					No.of .Program	Rs.30,000.00
			5.1.5.9	Organize workshops for staff and students on the Gender based issues	Coordinator, Member of Faculty, Dean of Faculties					No.of .Program	Rs.80,000.00
				Total							Rs.230,000.00



Coordinator
Unit of Gender Equity and Equality
Trincomalee Campus, EUSL

Action Plan 2026

Faculty/ Center/ Unit:

Unit of Social Reconciliation

Goal Objective No	Strategy No	Activity No	Activities	Person Responsible	2026				Performance indicators and baseline†	Estimated Budget
					Q1	Q2	Q3	Q4		
5	5.1	5.1.4	5.1.4.1 Organize workshops for students to focus on social reconciliation	Coordinator, Faculty Representative, Dean of Faculties					No.of. Program	Rs.60,000.00
			5.1.4.2 Orientation session for first-year students on building a peaceful campus	Coordinator, Faculty Representative, Dean of Faculties					No.of. Program	Rs.10,000.00
			5.1.4.3 Film Screening and Reflection Session	Coordinator, Faculty Representative, Dean of Faculties					Percentage of satisfaction survey	Rs.10,000.00
			5.1.4.4 Community engagement Activities (Ex-Siramathanam)	Coordinator, Faculty Representative, Dean of Faculties					No.of. Program	Rs.40,000.00
			5.1.4.5 Conduct workshops for the internal community to promote awareness of peace and social reconciliation.	Coordinator, Faculty Representative					No.of. Program	Rs.20,000.00
			5.1.4.6 Celebrate national festivals (Thai Pongal, Sinhala and Hindu New Year, Vesak, Christmas)	Coordinator, Faculty Representative, Dean of Faculties					No.of.festivals	Rs.70,000.00
			5.1.4.7 Collaboration with external organizations to promote student activities	Coordinator, Faculty Representative, Dean of Faculties					No.of collabrati	Rs.40,000.00
			5.1.4.8 Organize Field Visit for Students on Promoting Social Reconciliation and Community Engagement	Coordinator, Faculty Representative, Dean of Faculties					No.of.Field visit	Rs.150,000.00
			Total							Rs.400,000.00



Coordinator
Unit of Social Reconciliation
Trincomalee Campus, EUSL