

Eastern University, Sri Lanka

Constitution of Centre for Industry and Community Linkages (CICL)

The council of the Eastern University has approved for establishment of the Centre for Industry and Community Centre Linkages (CICL) and a Director was appointed effective from 1<sup>st</sup> of March 2022.

Constitution of Centre for Industry and Community Linkages (CICL) is hereby prepared by the Director on instruction by the Vice chancellor of his letter dated on 03.03.2022.

Under the Section 136 of the University Act No. 16 of 1978 and

Enforced with effect from 01.03.2022

1. NAME

Centre for Industry and Community Linkages (CICL), established as a centre under the Office of Vice chancellor, Eastern University, Sri Lanka, shall be called **CICL, EUSL**.

2. ADDRESS

The address of the Centre shall be the Centre for Industry and Community Linkages (CICL), , Eastern University, Chenkalady, Sri Lanka.

3. OBJECTIVES

Objectives of the Centre are to;

- 3.1. To promote and enhance industrial linkages with relevant communities via “community capacity building with needed infrastructure developments”.
- 3.2. To Develop resource base industries to increase and effectively manage the community resources by strengthening community linkages.
- 3.3. To promote industrial training along with active community participations based on community projects undertaken among undergraduate and postgraduate students.
- 3.4. To empower the community through fulfillment of industrial demands by standard, recognized technologies and mechanisms.
- 3.5. To provide substantial inputs to increase the national economy(GDP) and per capita income of individuals in the region.
- 3.6. To enhance the reputation of the EUSL and increase the stakeholders’ social well-being through industry and community linkages.

#### 4. BOARD OF MANAGEMENT OF THE CENTRE

The Centre shall be managed by a 'Board of Management' comprising the following members:

- 4.1. A chairperson who shall be the Vice chancellor, EUSL and he/she will preside at all meetings of the Board. A Vice Chairperson who shall be the Director of CICL, EUSL and he/she will assist the chairperson and act for him/her in his/her absence.
- 4.2. Assigned Assistant Registrar for CICL shall serve as the Secretary to the Board of Management.
- 4.3. A Coordinator who shall be a recruited Senior Non Academic Staff for EUSL will be responsible for the day to day management of the Centre with director of the CICL.
- 4.4. Faculty Boards of EUSL shall nominate one permanent academic staff from each Faculty of EUSL and one representative from Trinco campus and SVIAS respectively.
- 4.5. Two external members from the relevant fields will be appointed.
- 4.6. Two council members will be the ex-officio of the CICL
- 4.7. Two Technical officers
- 4.8. Field Assistants as per need.

#### 5. FUNCTIONS OF THE CENTRE

- 5.1. Providing opportunities for capacity building with needed infrastructure developments of the community with relevant industry by training programs.
  - 5.1.1. Providing opportunities for field visits for students with relevant industrial stakeholders to gain practical knowledge.
  - 5.1.2. Organizing hands-on training on software packages, training on technical inputs in relevant industries.
  - 5.1.3. Organizing seminars and workshops to enhance the community linkage programs for public awareness while developing skills of the students of both undergraduates and postgraduates through scientific research approach.
  - 5.1.4. Conducting medical camps with all specialties for community health needs.
- 5.2. Providing opportunities for effective management of existing resources to strengthen community-industry linkage.
  - 5.2.1 organizing stakeholders' meetings with relevant parties
  - 5.2.2 preparing action plan for effective implementation (short and long term)

### 5.3. Identifying possible industries related to EUSL faculties.

- 5.3.1. Medical products-pharmaceutical Industry.
- 5.3.2. Food products and food industry related to healthy living (Health promotion and disease management)
- 5.3.3. Food processing and value addition Industry.
- 5.3.4. Novel agro farming (Seeds, nurseries, agro equipment and engineering) Industry.
- 5.3.5. Modernized animal and poultry farming industry.
- 5.3.6. Modern Centralized (Erecting sale/store market) marketing industry.
- 5.3.7. Share market and financial Industry.
- 5.3.8. Modernized film industry.
- 5.3.9. Modernized aqua culture industry.
- 5.3.10. Modernized plant gardens and phytochemical industry.
- 5.3.11. Modernized tourisms industry- Cultural events, festival, leisure activities-water games, water rides, hobby fishing.
- 5.3.12. Traditional food products industry.
- 5.3.13. Renewable Energy and mineral industry.
- 5.3.14. Automobile industry.
- 5.3.15. Building and construction industry.
- 5.3.16. Educational industry- career guidance, vocational training, certificates and diploma courses, language studies.

### 5.4 Providing managerial and financial advisory services to relevant stakeholders of the industries

### 5.5 Establishment and maintenance of a mini archive at CICL with audiovisuals.

#### 5.5.1 Documentation of photos, videos, short films and documentaries

## 6. APPOINTMENT OF THE MEMBERS AND THEIR DUTIES

### 6.1. Director

Appointed by Vice chancellor

Duties of the Director , Centre for industry and community Linkages are:

- Promoting and enhancing industrial linkages with relevant communities via “community capacity building with needed infrastructure developments”.
- Promoting and effectively managing the community resources and the industries in order to strengthen community linkages through scientific evidences.
- Promoting industrial training along with active community participations based on community projects undertaken among undergraduate and postgraduate students.

- Empowering the community through fulfillment of industrial demands by standard, recognized technologies and mechanisms.
- Providing substantial inputs to increase the national economy(GDP) and per capita income of individuals in the region.
- Enhancing the reputation of the EUSL and increase the stakeholders' social well-being through industry and community linkages.

## 6.2. Secretary

Appointment: Secretary shall be appointed by the vice chancellor

Duties of the Secretary ,

- Maintaining official operations and monitor the progress of the activities of the Centre.
- Reporting the progress of the Centre to the director at the end of each month.

## 6.3. Coordinator

Appointment: He/she shall be appointed by VC.

Duties:

- Developing the action plan along with the director and team.
- Organizing the programs and activities on time.
- Facilitating to conduct seminars or workshops.
- Managing day to day operations of the Centre.

## 6.4. Members of the centre (Internal, External)

Appointment: He/she shall be nominated by faculties and by centre.

Duties:

- Guiding the director in accomplishing the tasks assigned by the CICL.
- Attending the scheduled meetings and activities.
- Actively involving in the implementation of CICL activities.

## 7. FINANCES

7.1. All financial transactions will be under EUSL financial regulations and manage by bursar.

7.2. The financial year of the Centre shall cover a period of one year from 1st January.

7.3. All money received by the Centre shall be deposited in the Non Treasury A/C of EUSL all disbursements shall be made by cheque drawn on the account.

7.4. The Bursar, EUSL shall ensure that separate ledger records are maintained for the transactions of the Centre. He will submit to the Board for its approval estimates, annual budgets, annual final accounts, and monthly/ quarterly statements of accounts as required by the Board.

7.5. The accounts of the Centre shall be audited every year.

## 8. MEETINGS

8.1. The following meetings of the Board of Management shall be held.

8.1.1. Monthly Meeting shall be convened at the end of each month on a suitable fixed day prior to senate/council.

8.1.2. Quarterly Meetings to plan and review progress of CICL.

8.1.3. Special Meetings of the board shall be hold on the decision of the chairperson or on written requisition.

8.2. Resolutions at the meetings shall be informed to the VC.

## 9. AMENDMENT OF THE BY-LAW

9.1. Amendment of the law will be submitted to the council if it is needed.

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